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Celebrating Our Volunteers

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Kennedy Seff

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Ezra Wasser
Gary Willson RPP, MCIP
Roy Wright RPP, MCIP

DID YOU KNOW?

In 2017, CIP had 168 job postings from employers across Canada.
Conference Student Volunteers
Jihad Bitar RPP, MCIP – Volunteer Coordinator
Rylan Graham RPP, MCIP – Volunteer Coordinator
Patrick Aouad
Julia Aselin
Zoe Basrak
Sabeen bin Zayyad
Tychon Carter-Newman
Simon Cheng
Bromwyn Culham
Jenna Dutton
Kary Fell
Mariam Hussain
Azan Jamal
Titus Lee
Kayla McCarthy
Nadya Mrochkovskaia
Lauren Philie
Allison Rossland
Claire Tchhailo
Aaron Thibeault
Anthony Wood

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Krisy LeBaron MCIP, RPP
Ariel Lupu MCIP, RPP
Scott McCullough
Jeff Palmer MCIP, RPP
Becky Raddatz RPP, MCIP, RPP
Jennifer Rogers MCIP, RPP
Brendan Salakoh MCIP, RPP
Ryan Segal
Conor Smith
Jason Syvixay

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Benjamin Petch RPP, MCIP
Janet Porter MCIP, RPP

CIP / ICU Planning Student Trust Fund Jury
Glenn Tunnock MCIP, RPP – Chair
John Kazlis MCIP, RPP
Shawn Parry
Aideen Ratray Prysty MCIP
Mélodie Simard RPP, MCIP

Fellows Selection Committee
Pamela Sweet FCIP – Chair
Roy Wright RPP, MCIP – Chair
Jamie Burke MCIP, RPP
Luc Génest MCIP, OUQ
Katherine Grecuta MCIP, RPP
Kimberly Harrison RPP, MCIP
David Marsh MCIP, RPP, AICP, LEED-AP
Beverly Suderman MCIP, RPP
Stephen Willis MCIP, RPP

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Blaine Chisholm MCIP, RPP
Derek Coleman MCIP, RPP
Amanda Grochowich MCIP, RPP
Glenn Tunnock MCIP, RPP

Great Places in Canada Jury
Jessica Brosseau, MCIP, OUQ
Doug Daniels, MCIP, RPP
Chrysalis Fuller, MCIP, LPP
Ann Kjellev MCIP, RPP
Jaspal Marwah MCIP, RPP

Rylan Graham RPP, MCIP – Volunteer Coordinator
Patrick Aouad
Julia Aselin
Zoe Basrak
Sabeen bin Zayyad
Tychon Carter-Newman
Simon Cheng
Bromwyn Culham
Jenna Dutton
Kary Fell
Mariam Hussain
Azan Jamal
Titus Lee
Kayla McCarthy
Nadya Mrochkovskaia
Lauren Philie
Allison Rossland
Claire Tchhailo
Aaron Thibeault
Anthony Wood

2019 Conference Committee
Kenneth Melanson RPP, MCIP – Co-Chair
Pamela Sweet FCIP – Co-Chair

Dayna Edwards MCIP, RPP
Daniel Hohn
Christopher Hutton MCIP, RPP
Tatenda Kwedza RPP, MCIP

RECOGNITION & AWARDS JURORS

Awards for Planning Excellence Jury
Roy Wright RPP, MCIP – Chair
Jamie Burke MCIP, RPP
Luc Généreux MCIP, OUQ
Katherine Grecuta MCIP, RPP
Kimberly Harrison RPP, MCIP
David Marsh MCIP, RPP, AICP, LEED-AP
Beverly Suderman MCIP, RPP
Stephen Willis MCIP, RPP

Fellows Selection Committee
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Linda McFadyn FCIP
Laurent Mourgel MCIP, RPP
Armin Proksaits RPP, FCIP
Karen Russell FCIP, RPP
Catharine Saunders MCIP, RPP

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Marta Ciccia, Manager, Resources
Sheri Clair, Manager, Conference and Member Services
Alexie Cossette, Coordinator, Conference & Events
Melissa Gosselin, Coordinator, Member Services
Bruce Singbush RPP, MCIP

CIP / ICU Planning Student Trust Fund Scholarships Jury
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Penny Henneberry MCIP, LPP
John Kazlis MCIP, RPP
Shawn Parry
Aideen Ratray Prysty MCIP
Mélodie Simard RPP, MCIP

College of Fellows Travel Scholarship Jury
Bruce Duncan RPP, FCIP – Chair
Anne McTroy FCIP, RPP
Eric C. Vance FCIM, FCIP, RPP
Ian Wight FCIM, RPP

Plan Canada Awards Jury
Audrey Akemao MCIP, RPP
Dorothy Allen MCIP, RPP
Stephanie Chai
Nick Kazlis MCIP, RPP
Deborah Lightman MCIP, RPP

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Derek Coleman MCIP, RPP
Amanda Grochowich MCIP, RPP
Glenn Tunnock MCIP, RPP

Professional Standards Board (PSB)
John Janice MCIP, RPP – Chair
Gary Buchanan RPP, MCIP

Municipal Asset Advisory Group
Mary Bishop FCIP
Christine Callihoo RPP, MCIP
Kenneth Forrest MCIP, RPP
Jeff Lehman Mayor, City of Barrie
Mark Seasons PhD, FCIP, RPP

Commonwealth Association of Planners
Kristin Agnello RPP, MCIP

Central Experimental Farm Advisory Council
Karen Sander MCIP, RPP

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EXTERNAL STAKEHOLDERS AND PARTNERSHIPS

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Sheri Clair, Manager, Conference and Member Services
Alexie Cossette, Coordinator, Conference & Events
Melissa Gosselin, Coordinator, Member Services
Bruce Singbush RPP, MCIP

Professional Standards Committee (PSC)
Elaine Mitchell MCIP – Chair
Eric MacDougall MCIP, RPP
Erin McClure MCIP, RPP
Kerry Palaman MCIP, RPP
Scott Pragnell RPP, MCIP
Karen Russell FCIP, RPP (CIP Representative)
President’s Message

The Canadian Institute of Planners had a very productive year in 2017, with a continued focus on positive organizational renewal, implementing our new Strategic Plan, and creating value for our membership.

A key change was successfully made to the Institute’s bylaws, which enabled more of a “big tent” approach to membership. These changes included a new subscriber option to welcome our professional and public allies. It also allowed our International Members more flexibility for membership maintenance, while practicing outside of Canada.

During 2017, CIP developed and implemented a new committee structure that better aligns with the new Strategic Plan. CIP retained the Climate Change (CC), Healthy Communities (HCC), and Indigenous Community Planning (ICPC) committees while creating several new committees—International, New Urban Agenda, Membership (as well as a Student Affairs Subcommittee). Committees are now oriented more on research, policy, and professional development, with a focus on advocacy and outreach. We are thankful for the patience of the existing committee members, as we went through this renewal process, and we are proud to offer many additional volunteer opportunities for the membership.

With a significant focus on creating value for our Members, we added new membership benefits. We updated our professional liability insurance program for 2018, to provide better coverage at a lower cost, and launched a new consumer discount program called Perkopolis. Specifically, for our student members, we created a Student Event Sponsorship Fund, recognizing the need to invest in the future of planning.

Several project grant applications were made in 2017, resulting in the successful Asset Management project with the Federation of Canadian Municipalities. Others proposals are still pending, but we are optimistic that 2018 will bring new partnerships and learning opportunities for our members.

In alignment with our Strategic Plan and our Mission, To advance and raise the profile of Canadian professional planning, for our members in Canada and abroad, through leadership, advocacy, expertise, and education CIP was represented at the Caribbean Urban Forum in Belize City, Belize, the American Planning Association Conference in New York City, United States, and the World Design Summit in Montreal. Representing the Global Planners Network, CIP was a proud signatory of the Montréal Design Declaration.

CIP and the Provincial and Territorial Institutes and Associations (PTIAs) continue to work together in delivering conferences, continuous professional learning, and other joint-endeavours. The Calgary national conference with the Alberta Professional Planners Institute was a great success, with 740 attendees!

In summary, 2017 was a year of growth for CIP, from the expansion of our bylaws to offering new benefits, to creating new committees and volunteer opportunities. Through the tireless efforts of the Board, our Executive Director, administration, CIP committees, and all member volunteers, CIP continues to be the leading and globally respected voice of Canadian Professional Planning.

I want to sincerely thank everyone who invested their time with CIP during 2017.

Eleanor Mohammed RPP, MCIP
President, Canadian Institute of Planners

Celebrating Our Members

Thank you to all our members—your commitment to CIP and professional planning in Canada is an inspiration and motivation to improve and deliver value continuously.

International

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In the 2017 Membership Survey, CIP members were asked to list “One word for CIP”, resulting in responses like “Professional”, “Evolving”, and “Necessary”, along with several other frequent outcomes:

Discovered

"Necessary", along with several other frequent outcomes:

"Professional", "Evolving", "Evolving".

In the 2017 Membership Survey, CIP members were asked to list "One word for CIP", resulting in responses like "Professional", "Evolving", "Evolving".

ONE WORD:

3.

SURVEY SAYS:

THE TOP CIP VALUED PROGRAMS/SERVICES ARE:

1. MCIP title
2. CIP’s advocacy on behalf of the profession
3. Plan Canada magazine
4. CIP’s student scholarships (i.e. Planning Student Trust Fund).

(Source: 2017 CIP Membership Survey)

CONGRATULATIONS TO OUR NEW MCIP MEMBERS:

Ori Abbas RPP MCPP
Holly Adams MCPP RPP
Daniel Adamson MCPP RPP
Wael Aswany RPP MCPP
Stephen Alainbayani MCPP RPP
Suresh Andrea MCPP RPP
Irfan Anwar RPP MCPP
Mark Antoine MCPP RPP
Michael Avis MCPP RPP
Margaret Baker MCPP RPP
James Bar MCPP RPP
Jennifer Barrett MCPP RPP
James Batchelor MCPP RPP
Aaron Badger MCPP RPP
Magpie Bayethom MCPP RPP
Courtney Beavish MCPP RPP
Monica Belew RPP MCPP
Melissa Bernier RPP MCPP
Adam Belliveau MCPP RPP
David Biggar MCPP RPP
Erika Blackie MCPP RPP
Kendra Bondarchuk MCPP RPP
Sheila Boudreau Gransaull MCPP RPP
Aneel Breen MCPP RPP
Katherine Bond RPP MCPP
Daniel Broom MCPP RPP
Carolyn Brown MCPP RPP
Dehnya Brown MCPP RPP
Alma Bryda MCPP RPP
Ariane Cameron MCPP RPP
Hamish Campbell MCPP RPP
Cosimo Caccia MCPP RPP
Daniel Caten MCPP RPP
Neil Chadha MCPP RPP
Kenn Clark MCPP RPP
Sarah Cline MCPP RPP
Norm Conroy MCPP RPP
Mike Corby MCPP RPP
Leslie Cosburn MCPP RPP
Jessica Dosch MCPP RPP
Lauren Erono MCPP RPP
Kay Fabris MCPP RPP
Katherine Faure MCPP RPP
Althaf Farouque MCPP RPP
Megha Faulkner MCPP RPP
Brock Feenstra MCPP RPP
Mary Filatotche MCPP RPP
Lindsay Fischer RPP MCPP
Kristen Flood MCPP RPP
Anna Froehlich MCPP RPP
Jozyla Gerbots MCPP RPP
Marcel Geslin MCPP RPP
Stéphanie Gerson MCPP LPP
Sarah Gillett MCPP RPP
Berrnice González MCPP RPP
Schaan Goodwin MCPP RPP
Sheila Graham MCPP RPP
Kerrian Graham MCPP RPP
Caïlin Grap MCPP RPP
Amadora Grochowich MCPP RPP
John Grootenberg MCPP RPP
Craig Gudzinger MCPP RPP
Jacqui Hal MCPP RPP
Keith Hamilton MCPP RPP
Samuel Hanafin MCPP RPP
Breanne Harder MCPP RPP
Melanie Harding MCPP RPP
Christopher Hardy MCPP RPP
Jessica Harper MCPP RPP
Robin Hawler MCPP RPP
Dana Hawkins MCPP RPP
Alan Henderson MCPP LPP
Yama Hernández-Barauca MCPP RPP
Jonathan Hildebrand MCPP RPP
Anthony Homnick MCPP RPP
Alain Howell MCPP LPP
Helen Hsu-Wen Huang MCPP RPP
Samantha Hutchins MCPP RPP
Jessica Hum MCPP RPP
Anna Iannucci MCPP RPP
Yan (Grace) Jing MCPP RPP
Maurice Jerez Mcpp MCPP RPP
Tristan Johnson MCPP RPP
Kevin Jones MCPP RPP
Jonathan Karavos MCPP RPP
Andrew Keuken MCPP RPP
Megan Kerr MCPP RPP
Kern Kilen MCPP RPP
Victor Klose MCPP RPP
Lauren Klose MCPP RPP
Madeleine Koch MCPP RPP
Jane Kooij MCPP RPP
Molle Kuchar MCPP RPP
Lawrence Kul MCPP RPP
Katherine Kung MCPP RPP
Dennis Kwan MCPP RPP
Natasha Liang MCPP RPP
Denise Lantdy MCPP RPP
Iain Lawrence MCPP RPP
Allison Lebow MCPP RPP
Wendy Lebrón MCPP RPP
Young Leclair-Leclerc MCPP RPP
Anne Lé-Lé MCPP RPP
Natasha Lock MCPP RPP
Susy Lunn MCPP RPP
Anne-Marie Lueken MCPP RPP
Devon Macaulay MCPP RPP
Allister MacLennan MCPP RPP
Nathan MacLean MCPP LPP
Lisa Marden MCPP RPP
Luke Mari MCPP RPP
Eric Mark MCPP RPP
Laure K. Martin MCPP RPP
Adam Mattinson MCPP RPP
Owen McCabe MCPP RPP
James McComb MCPP RPP
Matthew McDonald MCPP RPP
Heather McDonell MCPP RPP
Calegh Middine MCPP RPP
Sven Melkuska MCPP RPP
Emily Miranda MCPP RPP
Jennifer Mandel MCPP RPP
Paul Moreau MCPP RPP
Janna Morgan MCPP RPP
Stephanie Morris MCPP RPP
David Morse MCPP RPP
Grant Murray MCPP RPP
Elaine Nasdaly MCPP RPP
Dalshve Niam MCPP RPP
Mishal Nasier MCPP RPP
Roy Nelson MCPP RPP
Joshua Neubauer MCPP RPP
Jason Neufeld MCPP RPP
Richard Newfield MCPP RPP
Emanuel Nisic MCPP RPP
Donald Nip MCPP RPP
Britt O’Sheagin MCPP RPP
Stephan Oliver MCPP RPP
Michael Palmer MCPP RPP
Kadambari Pandey MCPP RPP
Shawn Perry MCPP RPP
Elan Pearson MCPP RPP
Alejandra Perdomo Ibanez MCPP RPP
Nicholas Redpath MCPP RPP
Daniel Rendle MCPP RPP
Kyrillo Reva MCPP RPP
Michelle Richard MCPP RPP
Teresa Rittmayer MCPP RPP
Caïlin Robinson MCPP RPP
Aaron Rodgers MCPP RPP
Craig Rohe MCPP RPP
Chris Salk MCPP RPP
Karen Sanders MCPP RPP
Kim Sane MCPP RPP
Mike Sawchuck MCPP RPP
Michael Seawarne MCPP RPP
Andrew Seidel MCPP RPP
Yousal Shah MCPP RPP
Jennifer Shan MCPP RPP
Sandra Shankwe MCPP RPP
Mazen Shuhbaker MCPP RPP
Cale Sline MCPP RPP
Rebecca Smith MCPP RPP
Jonathan Smith MCPP RPP
Craig Sovoering MCPP RPP
Alexander Steck-Efantis MCPP RPP
Garth Stoutevrett MCPP LPP
Kristen Sullivan MCPP RPP
Michael Testaguzza MCPP RPP
Teresa Thomas MCPP LPP
Jessica Tjen MCPP RPP
Erik Trenouth MCPP RPP
Matthew Tutsch MCPP RPP
Kelby Unseth MCPP RPP
Athena Von Hausen MCPP RPP
Connor Wallace MCPP LPP
Bryan Ward MCPP RPP
Chelsea White MCPP RPP
Memlees Wilmers MCPP RPP
Britney Williamson MCPP RPP
Anne Winters MCPP LPP
John Wintup MCPP RPP

DID YOU KNOW?

You can access ZoningTrilogy.com with your CIP membership.
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College of Fellows

A NOTE FROM ROB BUCHAN PHD, FCIP, RPP

Report from the College of Fellows

The College of Fellows has had 129 inductees since its inception, awarding each with the title FCIP, to recognize their exemplary contribution to Canadian planning and Canadian society. In 2017, the College welcomed two new members, Dr. Gerald Hodge and Ms. Cyndi Rottenberg-Walker, and sadly two members, Ms. Diana Santo and the aforementioned, Dr. Hodge, passed away.

The College had a change in Chair in 2017, when I accepted the role from John Steil FCIP, RPP who served the College and the Institute during the challenging time of 2016. Thanks to the leadership of John, and many committed members, we emerged with a renewed sense of the importance of having a national Institute to serve planners and Canada. Another of John’s key contributions was to complete the Fellows’ bio for the CIP website, which was achieved in 2017. I would encourage you to take the time to look through the bio of our College; it is an interesting and inspirational read. Thank you John for your lasting contributions to the College of Fellows and Institute.

Keeping up with the practice started in 2011, the Fellows organized another session at the 2017 national conference in Calgary. Richard Parker organized a panel of five Fellows (Mary Bishop, Rob Buchan, Ian Wight, Lindsay Dale-Harris, Alex Teranu) called Building a Resilient Career: learn some lessons from the Fellows. The Fellows shared some of their best and worst career changing lessons and thoughts about skills future planners will need to survive. The room was packed and discussion carried on into the break. Alex Teranu also organized a webinar session for CIP’s World Town Planning Day online conference.

The College continued its fund raising efforts and collected $8675 for the Fellows Travel Scholarship in 2017 (up from $3550 in 2016), and the David Palubeski Bursary also raised just over $19,000. Thanks to this generous support, we awarded the Fellows Travel Scholarship to Kara Martin, for her study of urban cycling and transit design in Copenhagen.

As is our tradition to honour an individual through our scholarship, in 2017, on the 100-year anniversary of Vimy Ridge, we recognized Abram Leland Stanley Nash FCIP. Nash was a former President of the Town Planning Institute of Canada, who served as a signaler in several battles on the WWI front—including Vimy Ridge—and was awarded the Military Medal for bravery. In 2018, our scholarship will honour David Palubeski FCIP.

In 2017, the College made a submission to CIP’s Centenary Committee to nominate a planner as a National Historic Person. This exercise was an excellent discussion of the many influential and important planners that have impacted planning and Canada’s development. We have a history of leaders and visionaries to be proud of.

Our contributions to Plan Canada continued with regular contributions in the “Fellows Corner”, which included: John Steil’s “Planners Poem”, Larry Beatley’s “A new vision for the suburbs—Thriving, sustainable ‘postburbs’”; David F Brown’s “To err is human. To really mess up, you need a computer”; and Rob Buchan’s, “Power: That-Which- Shall-not-be-named”.

Looking ahead to 2018, the College will continue to advocate on behalf of the professional planner community nationally, assist CIP Board as requested, mentor, continue with raising funds for the Fellows Travel Scholarship, contribute to the upcoming centenary planning, and participate in the 2018 national conference.

In reflecting and honouring some of the Fellows that passed away this year, we observed that there have been some deserving planners that may have been overlooked for nomination and induction, and some that perhaps should have been recognized earlier. Each induction requires individuals to champion and nominate these esteemed planners, so if you are aware of a potential candidate, please consider starting a nomination process early.

We are very interested to hear from the CIP membership, as to any potential candidate, please consider starting a nomination process earlier. Each induction requires individuals to champion and nominate these esteemed planners, so if you are aware of a potential candidate, please consider starting a nomination process early.

Rob Buchan PHD, FCIP, RPP
Chair, College of Fellows

Cyndi has been a practicing planner for over 28 years. Her practice in planning reflects a broad range of the most complex areas of city building: campus planning, sustainability, retail transformations, waterfront planning, and growth planning in complex, highly urbanized environments. It is an understatement to say, that Cyndi’s work has positively transformed dozens of communities across Ontario, Canada, the United States and Europe, receiving several awards of excellence from CIP, OPPI, the APA and CAMA. Cyndi’s community service in the planning profession includes her extensive mentorship of new and emerging professionals, and generosity in sharing her expertise. She is also an engaged leader with OPPI, in the Urban Land Institute’s University Development and Innovation Council, and as a member of the Women’s Leadership Institute of the Urban Land Institute.

2017 FELLOWS INDUCTEES

Dr. Gerald Hodge PHD, FCIP (D)

Dr. Hodge greatly influenced the education and training of several generations of professional planners, politicians, and activists involved with community and regional planning. His formal teaching career spanned over 30 years, first at University of British Columbia, then the University of Toronto, and then as Director of the School of Urban and Regional Planning at Queen’s University. Throughout his career, he was known for the rigor he applied to planning research and practice and was a trailblazer in planning courses and curriculum. He was also a mentor to hundreds of students, many of whom went on become leading Canadian planners. Dr. Hodge is a vigorous and accomplished researcher and the author of numerous significant books, several of which are seminal and widely used in Canadian planning schools. Dr. Hodge has also been a strong and effective advocate for planning within the university and professional communities, as well as local and national agencies with a planning mandate, including the CMHC. His role as a leader in Canadian planning was honoured with the CIP President’s Award in 2008.

Cyndi Rottenberg-Walker FCIP, RPP

Cyndi has been a practicing planner for over 28 years. Her practice in planning reflects a broad range of the most complex areas of city building: campus planning, sustainability, retail transformations, waterfront planning, and growth planning in complex, highly urbanized environments. It is an understatement to say, that Cyndi’s work has positively transformed dozens of communities across Ontario, Canada, the United States and Europe, receiving several awards of excellence from CIP, OPPI, the APA and CAMA. Cyndi’s community service in the planning profession includes her extensive mentorship of new and emerging professionals, and generosity in sharing her expertise. She is also an engaged leader with OPPI, in the Urban Land Institute’s University Development and Innovation Council, and as a member of the Women’s Leadership Institute of the Urban Land Institute.

DID YOU KNOW?

CIP Members are encouraged to nominate accomplished professional planners for consideration of the College of Fellows; nominations are due January 2019

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A NOTE FROM BARBARA MYERS MCIP, RPP

2017 was a very rewarding year in all respects for Plan Canada. Our readers contacted us and confirmed that they liked the focused themed issues, and provided encouraging comments on our opinions and perspectives. We had several requests to reprint specific articles, as well as to circulate entire issues to external audiences. CIP also signed an agreement with Vancouver Island University to start to catalogue all issues of Plan Canada to make them freely available in the public domain, which will also serve as an archive. All in all, this made for an enriched year where we believe we were reaching our readers.

Special thanks go out to our Editorial Committee members for their significant contributions: Dr. Sandeep Agrawal, University of Calgary, for his editorial leadership on the Human Rights in the City issue; Richard Borridge, Metrolinx in Toronto, who set the editorial direction for the Digital Cities issue; and Tim Shaw, Watt Consulting Group in Victoria, who led the Demographic Challenges issue. We were also very fortunate to collaborate with Dr. Sasha Tsenkova and the National Trust for the Capitalizing on Heritage issue. Finally, we welcomed Dr. Pamela Shaw as our new CIP Board liaison, who brought her expertise to our quarterly meetings and helped to recruit new committee members.

A special thanks to Plan Canada’s new managing editor and publisher, Kelman & Associates, who have done an exceptional job, regarding management and advertising.

I would also like to thank Beth McFadden for her genuine interest in Plan Canada and her willingness to participate in our discussions and much of our recent decision making. She brings a wise perspective to managing and developing the magazine.

Finally, I hope that Plan Canada can find its way into a broader readership beyond the limits of a membership publication. Our planners are involved in challenging and interesting work that holds great value for government, business, and industry.

Barbara Myers MCIP, RPP
Chair, Plan Canada Editorial Committee
Notable Milestones & Achievements

National Leadership

As the voice of Canadian professional planning, CIP seized opportunities throughout 2017 to contribute our perspectives on key issues and with national and international stakeholders:

- In response to the 2017 Federal Budget and National Housing Policy, CIP produced two documents to capture the perspectives of Canadian professional planners.
- CIP issued a statement to recognize the profound impact of the hurricanes in the Caribbean and called upon the Government of Canada to assume a leadership role in international efforts to support reconstruction efforts.
- In support of Bill C-262, An Act to ensure that the laws of Canada are in harmony with the United Nations Declaration on the Rights of Indigenous Peoples, CIP was proud to advocate for its adoption.
- New external representatives were identified for the Professional Standards Committee (PSC), Commonwealth Association of Planners (CAP), and the Central Experimental Farm Advisory Council, ensuring CIP’s continued leadership in these important groups.
- In 2017, the groundwork was laid for the development of three new national policies related to Healthy Communities, Climate Change, and Indigenous Communities, which will be finalized and released in 2018.
- International relations were strengthened through CIP’s participation and presentation at the Caribbean Urban Forum and the American Planning Association National Conference, as well as continued leadership in the Global Planners Network (GPN).
- In partnership with Infrastructure Canada and the Federation of Canadian Municipalities, CIP launched the Managing Assets for Sustainable Communities Training Series to meet the ever-changing needs of the CIP membership. On November 6th, CIP hosted its first Municipal Asset Management training activity in English and French. Both of these webinars were used to launch the CIP World Town Planning Day Online Conference.

CIP ADOPTION OF THE MONTREAL DESIGN DECLARATION

The World Design Summit was held in Montreal, October 2017, where CIP’s President, Eleanor Mohammed MCIP, RPP, attended as the official representative of the Global Planners Network (GPN). Eleanor contributed the perspective of professional planners to the process that resulted in the Montreal Design Declaration, a statement of collaboration and action uniting the fields of planning, architecture, landscape architecture, and related professions. Eleanor signed the Declaration on behalf of GPN, and subsequently, the CIP Board of Directors voted to support the Declaration. Looking forward, CIP will continue to promote and share information on the Declaration’s objectives and in support of our members.

STRENGTHENED COMMUNICATIONS

Delivering “open, honest, reliable, and transparent communication with CIP Members, PTIAs, partners, and the public” is one of CIP’s Guiding Principles, as defined in the Strategic Plan.

In 2017, CIP continued to cultivate and streamline communications to keep Members informed and engaged, as well as to represent the planning profession to the public and government agencies, providing expertise and contributing to public policy, debate, and development both nationally and internationally.

E-COMMUNICATION

Email communication continued to be CIP’s most utilized means to disseminate key organization information to members.

- Board Bulletins – regularly sent to membership after Board meetings outlining points addressed by CIP’s Board of Directors.
- Plan-It – a monthly source of planning news with an average annual open rate of 42% (average non-profit open rate is 20%).
- Special Announcements – issued statements and commentary on important issues like Census Data, Planning Perspectives on the Budget, and the National Housing Strategy.

SOCIAL MEDIA

To promote greater member and public awareness of CIP’s activities, as well as to highlight the substantial contributions of professional planners, CIP’s social media strategy built on the strengths of the previous year. Below is an overview of CIP social media metrics, capturing the last year’s momentum:

<table>
<thead>
<tr>
<th>Platform</th>
<th>2016 to 2017</th>
<th>2015 to 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twitter (@CIP_ICU)</td>
<td>4,511 ↑ 983</td>
<td>4,511 ↑ 3,528</td>
</tr>
<tr>
<td>Linkedin</td>
<td>6,414 ↑ 728</td>
<td>6,414 ↑ 550</td>
</tr>
<tr>
<td>Facebook</td>
<td>884 ↑ 469</td>
<td>884 ↑ 469</td>
</tr>
<tr>
<td>Instagram</td>
<td>271 ↑ 113</td>
<td>271 ↑ 113</td>
</tr>
</tbody>
</table>

DID YOU KNOW?

CIP offers discounted home & auto, life, personal accident, health & dental insurance.
In November 2017, CIP held its first independently organized World Town Planning Day (WTPD) Online Conference. The very successful event featured 11 sessions, 18 presenters, and over 300 registrants. Themes included energy planning, Indigenous community planning, health and the built environment, and municipal asset management. Shortly after the online conference, CIP made the recordings available online free to the public.

The WTPD Online Conference kicked off with a special message from Mr. Andy Fillmore, Member of Parliament (Halifax, NS) and self-declared “planners’ secret agent on Parliament Hill.” Check out his video:

http://www.cip-icu.ca/World-Town-Planning-Day

During the conference, CIP launched its training series on Managing Assets for Sustainable Communities and featured two CIP committee presentations on Healthy Communities and Climate Change. CIP had the pleasure of having Dr. Theresa Tam, Chief Public Health Officer of Canada, present her report, Designing Healthy Living, during the conference. View her presentation on the CIP website:

http://www.cip-icu.ca/WTPD_recordings

CIP is committed to providing members with accessible and diverse learning opportunities through various platforms. The online conference was an affordable, yet meaningful way, of sharing expert knowledge and perspectives on planning practices in Canada. We thank all 2017 presenters and participants and look forward to our continued success in 2018.
Celebrating Excellence

CIP is proud to deliver a robust and comprehensive awards program, which recognize the work and accomplishments of our diverse membership.

PRESIDENT’S AWARDS

Dr. Karen Lee, M.D., MHSc, FRCP, was presented with the 2017 President’s Award for work contributing to healthy built environments and related policy. The President’s Award recognizes achievement by a Canadian individual or group whose significant contribution to the planning community warrants acknowledgment on a national level.

The CIP President’s Award for Young Planners recognizes the outstanding professional success and achievement of a young Canadian planner under the age of 35. For 2017, we were pleased to honour Kourosh Rad MCIP, LPP, an Iranian-Canadian planner living in Halifax, Nova Scotia, who has led multi-disciplinary teams in the design and approval of over 3,000 residential units and 1 million sq. ft. of commercial spaces.

AWARDS FOR PLANNING EXCELLENCE

Natural Planning Systems
New Westminster Urban Forest Strategy
Diamond Head Consulting (New Westminster, BC)

New and Emerging Planning Initiatives
National Building Code for Samoa
Wavefront Planning and Design Ltd.

Rural/ Small Town Planning
Programme Particulier D’Urbanisme du Centre-Ville de Chibougamau
Louis-Michel Fournier, L’Atelier Urbain (Ville de Chibougamau, PQ)

City and Regional Planning
Abbotsforward
City of Abbotsford (Abbotsford, BC)

Urban Design
A Plan for the Ferry Dock Areas
Digby Neck + Island Collaboration (East Ferry, Tiverton, Freeport and Westport, NS)

Recreation Planning
Britannia Farm Master Plan Refresh
Peel District School Board, Urban Strategies (Region of Peel, ON)

Planning Publications
TOCore Avatars
Toronto City Planning (Toronto, ON)

Social Planning
South Shore Housing Action Coalition Housing (SSHAC) Needs Assessment
David Harrison Lt. and TEAL Architects-Planners Inc.

AWARDS FOR PLANNING MERIT

New and Emerging Planning Initiatives
Ottawa’s Coach House Project
City of Ottawa

Rural/ Small Town Planning
Town of High River Downtown Area Redevelopment Plan and Public Realm Revitalization
O2 Planning + Design, Town of High River, Bunt and Associates, Caruthers Architecture, BSEI, Lord Cultural

City and Regional Planning
Re-imagine Plan Build Edmonton Metropolitan Region Growth Plan
Capital Region Board, ISL Engineering and Land Services Ltd., Urban Strategies Inc.

Planning Publications
Planning Canada: A Case Study Approach
Ren Thomas

STUDENT AWARDS FOR ACADEMIC EXCELLENCE

Presented to the top CIP student member in the graduating classes of accredited planning school programs:

Leah Anderson, University of Alberta
Mary Cascadden, Simon/Fraser University
Rebecca DeLorey, University of Toronto, Department of Geography & Planning

Matthew Taylor, Ryerson University
Bram Van der Heijden, University of Calgary, Professional Faculties Building
Keira Webster, Ryerson University
Tessa Williams, Dalhousie University

CIP’S PLANNING STUDENT TRUST FUND

Started in 1999, the CIP/ICU Planning Student Trust Fund (CIP-PSTF) represents a long-term commitment to contribute to the advancement of community planning by providing scholarships to students studying in the field. CIP-PSTF is a registered Canadian charitable organization with its own Board of Directors, administered by the CIP office. Donations are provided by individuals and businesses, as well as through an annual donation from CIP (the equivalent of $2/member).

In 2017, five scholarships totalling $22,500, plus travel funding for the recipients to attend the CIP National Conference, was granted. Congratulations to the winners:

CIP-PSTF Directors present certificates and the cheques to the 2017 scholarship recipients at the CIP national conference. Left to right: Glenn Tunnuck MCIP, RPP, Neil Connelly MCIP, RPP, Robert Catherall, Kai Okazaki, Zoë Mager, Zoi de la Peña, and Alex Taylor MCIP, RPP.
CIP President’s Scholarship
Kai Okazaki, University of British Columbia
“Addressing Barriers to Inclusive Climate Action: Planning for Immigrants in Metro Vancouver”

Wayne Daniel Smith Scholarship
Zoi de la Peña, York University
“Planning Equitable Public Parks”

Dillon Consulting Scholarship
Zoë Mager, York University
“Planning with Indigenous Peoples: Meaningful Municipal Consultation and Engagement as a Key Part of Reconciliation”

Thomas Adams Scholarship
Robert Cathcart, University of British Columbia
“Planning for the Innovation Economy in Vancouver: Lessons from Seattle and San Francisco”

College of Fellows Travel Scholarship
Kara Martin, Dalhousie University
“Cycling urban design and implementation”

GREAT PLACES IN CANADA

Canadian Institute of Planners
L’Institut canadien des urbanistes

Financial Statements
États financiers

For the year ended December 31, 2017
Pour l’exercice clos le 31 décembre 2017

At the 2017 national conference, the CIP-PSTF announced the launch the David Palubeski Bursary, with a special presentation from Dave’s family. The bursary honours the late Dave Palubeski FCIP, and his contribution to Canadian planning. The first recipient of the bursary will be announced at the 2018 National Conference in Winnipeg.

CIP’s Great Places in Canada (GPC)’s eighth annual contest continued to increase awareness of the planning profession and the work of professional planners in Canada. The contest, which began in 2010, invited members of the public to nominate a space in their community and vote on their favourite places.

Following jury review and a public voting component (resulting in over 8,000 votes), the 2017 Great Places in Canada contest results were announced on November 8, coinciding with World Town Planning Day. Subsequent media coverage was provided by CBC, Global News, and CTV news, resulting in significant public attention for planned spaces.

Winners:
2017 Great Street: First Avenue, Ladysmith
2017 Great Public Space: Town Centre Park, Coquitlam
2017 Great Neighbourhood: Spring Garden Road/Schmidtville

People’s Choice Winners:
2017 Great Street: Main Street, Smithers
2017 Great Public Space: Truro Civic Square
2017 Great Neighbourhood: Spring Garden Road/Schmidtville

DID YOU KNOW?
You can make a tax deductible donation to planning student scholarships on CIP’s website.
## Independent Auditor’s Report

To the Members of
Canadian Institute of Planners

We have audited the accompanying financial statements of Canadian Institute of Planners which comprise the balance sheet as at December 31, 2017 and the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our Opinion, the financial statements present fairly, in all material respects, the financial position of Canadian Institute of Planners as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

Collins Barrow Ottawa LLP
Chartered Professional Accountants, Licensed Public Accountants
May 7, 2018
Ottawa, Ontario

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<td>Rapport de l’auditeur indépendant</td>
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<td>États financiers</td>
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<td>État des résultats</td>
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<td>Statement of Cash Flows</td>
<td>État des flux de trésorerie</td>
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<td>Notes to Financial Statements</td>
<td>Notes complémentaires aux états financiers</td>
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### Rapport de l'auditeur indépendant

**Aux membres de l'Institut canadien des urbanistes**

Nous avons effectué l'audit des états financiers de l'Institut canadien des urbanistes, qui comprennent le bilan au 31 décembre 2017 et les états des résultats, de l'évolution de l'actif net et des flux de trésorerie pour l'exercice terminé à cette date ainsi qu'un résumé des principales méthodes comptables et d'autres informations explicatives.

**Responsabilité de la direction pour les états financiers**

La direction est responsable de la préparation et de la présentation fidèle de ces états financiers conformément aux normes comptables canadiennes pour les organismes sans but lucratif, ainsi que du contrôle interne qu'elle considère comme nécessaire pour permettre la préparation d'états financiers exempts d'anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs.

**Responsabilité de l'auditeur**

Notre responsabilité consiste à exprimer une opinion sur les états financiers, sur la base de notre audit. Nous avons effectué notre audit selon les normes d'audit généralement reconnues au Canada. Ces normes requièrent que nous nous conformions aux règles de déontologie et que nous planifions et réalisons l'audit de façon à obtenir l'assurance raisonnable que les états financiers ne comportent pas d'anomalies significatives.

Un audit implique la mise en œuvre de procédures en vue de recueillir des éléments probants concernant les montants et les informations fournies dans les états financiers. Le choix des procédures relève du jugement de l'auditeur, et notamment de son évaluation des risques que les états financiers comportent des anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs. Dans l'évaluation de ces risques, l'auditeur prend en considération le contrôle interne de l'entité portant sur la préparation et la présentation fidèle des états financiers afin de concevoir des procédures d'audit appropriées aux circonstances, et ren l'autorité, et notamment de son évaluation des risques que les états financiers comportent des anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs. Dans l'évaluation de ces risques, l'auditeur prend en considération le contrôle interne de l'entité portant sur la préparation et la présentation fidèle des états financiers afin de concevoir des procédures d'audit appropriées aux circonstances, et ren

Nous estimons que les éléments probants que nous avons obtenus sont suffisants et appropriés pour fonder notre opinion d'audit.

**Opinion**

À notre avis, les états financiers donnent, à tous les égards importants, une image fidèle de la situation financière de l'Institut canadien des urbanistes au 31 décembre 2017 ainsi que des résultats de ses opérations et de ses flux de trésorerie pour l'exercice terminé à cette date selon les normes comptables canadiennes pour les organismes sans but lucratif.

Collins Barrow Ottawa, S.R.L.

### Canadian Institute of Planners L'Institut canadien des urbanistes

#### Balance Sheet Bilan

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>1,002,937</td>
<td>955,329</td>
</tr>
<tr>
<td>Short-term investments (Note 3)</td>
<td>611,608</td>
<td>605,230</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>42,513</td>
<td>60,865</td>
</tr>
<tr>
<td>Promissory note receivable (Note 4)</td>
<td>-</td>
<td>34,165</td>
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<tr>
<td>Prepaid expenses</td>
<td>77,703</td>
<td>65,649</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>1,734,961</td>
<td>1,721,238</td>
</tr>
<tr>
<td>Tangible capital assets (Note 5)</td>
<td>40,701</td>
<td>18,302</td>
</tr>
<tr>
<td>Intangible assets (Note 6)</td>
<td>1,863,995</td>
<td>1,866,762</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>3,183,297</td>
<td>3,177,608</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Liabilities and Fund Balances</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>163,391</td>
<td>171,418</td>
</tr>
<tr>
<td>Government remittance payable</td>
<td>28,935</td>
<td>28,935</td>
</tr>
<tr>
<td>Deferred revenue (Note 7)</td>
<td>324,792</td>
<td>324,792</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>517,118</td>
<td>511,766</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>1,346,877</td>
<td>1,346,877</td>
</tr>
<tr>
<td><strong>Total Net assets</strong></td>
<td>1,863,995</td>
<td>1,866,762</td>
</tr>
</tbody>
</table>

On behalf of the Institute / Pour l'Institut

President/Président
### Statement of Operations

**For the year ended December 31**

<table>
<thead>
<tr>
<th>Description</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership fees</td>
<td>1,083,466</td>
<td>1,104,523</td>
</tr>
<tr>
<td>Member services</td>
<td>880,421</td>
<td>605,359</td>
</tr>
<tr>
<td>National projects</td>
<td>64,730</td>
<td>15,700</td>
</tr>
<tr>
<td>Investment income</td>
<td>16,492</td>
<td>13,741</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>2,045,109</td>
<td>1,739,323</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>802,213</td>
<td>690,010</td>
</tr>
<tr>
<td>Communications</td>
<td>19,066</td>
<td>36,934</td>
</tr>
<tr>
<td>Governance</td>
<td>196,464</td>
<td>198,377</td>
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<tr>
<td>International Projects</td>
<td>13,028</td>
<td>17,352</td>
</tr>
<tr>
<td>Membership Services</td>
<td>750,113</td>
<td>597,653</td>
</tr>
<tr>
<td>National Projects</td>
<td>9,383</td>
<td>29,949</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>1,868,475</td>
<td>1,651,400</td>
</tr>
<tr>
<td><strong>Excess of Revenue over Expenses</strong></td>
<td>176,634</td>
<td>87,923</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of the financial statements.

### Statement of Changes in Net Assets

**For the year ended December 31**

<table>
<thead>
<tr>
<th>Description</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance, beginning of year</strong></td>
<td>1,170,243</td>
<td>1,082,320</td>
</tr>
<tr>
<td><strong>Excess of revenue over expenses for the year</strong></td>
<td>176,634</td>
<td>87,923</td>
</tr>
<tr>
<td><strong>Balance, end of year</strong></td>
<td>1,346,877</td>
<td>1,170,243</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of the financial statements.
##Statement of Cash Flows

**For the year ended December 31**

<table>
<thead>
<tr>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash flows from operating activities</strong></td>
<td></td>
</tr>
<tr>
<td>Excess of revenue over expenses for the year</td>
<td>$176,634</td>
</tr>
<tr>
<td>Adjustments for:</td>
<td></td>
</tr>
<tr>
<td>Fair market value adjustment on investments</td>
<td>$(6,778)</td>
</tr>
<tr>
<td>Amortization of tangible capital assets</td>
<td>$19,319</td>
</tr>
<tr>
<td>Amortization of intangible capital assets</td>
<td>$58,889</td>
</tr>
<tr>
<td>Changes in non-cash working capital items</td>
<td></td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>$18,352</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>$(12,054)</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>$(8,027)</td>
</tr>
<tr>
<td>Government remittance payable</td>
<td>$6,839</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>$(198,213)</td>
</tr>
<tr>
<td><strong>Total cash provided by operating activities</strong></td>
<td>$248,064</td>
</tr>
<tr>
<td><strong>Cash flows from investing activities</strong></td>
<td></td>
</tr>
<tr>
<td>Decrease in investments</td>
<td>$200</td>
</tr>
<tr>
<td>Purchase of tangible capital assets</td>
<td>$(41,718)</td>
</tr>
<tr>
<td>Net decrease in promissory note receivable</td>
<td>$34,165</td>
</tr>
<tr>
<td><strong>Total cash used in investing activities</strong></td>
<td>$(37,533)</td>
</tr>
<tr>
<td><strong>Cash flows from financing activities</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total cash provided by financing activities</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Increase in cash during the year</strong></td>
<td>$47,608</td>
</tr>
<tr>
<td>Cash, beginning of year</td>
<td>$955,329</td>
</tr>
<tr>
<td>Cash, end of year</td>
<td>$1,002,937</td>
</tr>
</tbody>
</table>

###Notes to Financial Statements

####December 31, 2017

1. **Governing Statutes and Nature of Activities**

The Canadian Institute of Planners is a non-profit organization incorporated under the Not for Profit Corporations Act. The Institute was continued under the Canada Not for Profit Corporations Act on September 5, 2014. The Institute is exempt from income tax.

CIPI's core purpose, as stated in its Strategic Plan, is "to advance professional planning across Canada". The Institute’s overarching long-term goal to "be the leading advocate for urban policy and community building across Canada" is supported by six other goals and related strategies for advancing various aspects of CIPI governance and operations.

L’Institut canadien des urbanistes est une organisation incorporée au Canada sans but lucratif. L’Institut a été continué conformément à la Loi sur les sociétés sans but lucratif, le 5 septembre 2014. L’Institut est exempt de l’impôt sur le revenu.

L’objectif principal de l’ICU, comme indiqué dans le Plan stratégique, est de « faire progresser la profession d’urbaniste partout au Canada ». L’objectif global à long terme de l’Institut, qui est de « se faire le principal intervenant en matière de la politique en urbanisme et de développement communautaire d’un bout à l’autre du Canada » est appuyé par six objectifs et stratégies afférents visant à favoriser l’évolution de divers aspects de la gouvernance et des opérations de l’ICU.

2. **Accounting Policies**

**Basis of Presentation**

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations which are part of Canadian generally accepted accounting principles and include the following significant accounting policies.

Management responsibility and the use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known.

####December 31, 2017

1. **Statuts et nature des activités**

L’Institut canadien des urbanistes est une organisation à but non lucratif constituée en vertu de la Loi canadienne sur les organisations à but non lucratif. L’Institut a été poursuivi en vertu de la Loi Non Canada pour sociétés sans but lucratif, le 5 septembre 2014. L’Institut est exonéré de l’impôt sur les bénéfices.

L’objectif principal de l’ICU, comme indiqué dans le Plan stratégique, est de « faire progresser la profession en urbanisme et de développement communautaire d’un bout à l’autre du Canada » est appuyé par six objectifs et stratégies afférents visant à favoriser l’évolution de divers aspects de la gouvernance et des opérations de l’ICU.

2. **Méthodes comptables**

**Base de présentation**

Les états financiers ont été préparés conformément aux normes comptables canadiennes pour les organismes sans but lucratif qui font partie des principales comptables généralement reconnus du Canada et comprennent les principales conventions comptables suivants.

Responsabilité de la direction et établissement de prévisions

La préparation d’états financiers, conformément aux normes comptables canadiennes pour les organismes sans but lucratif, requiert que la direction doive faire des estimations et des hypothèses qui influent sur les montants déclarés de l’actif et du passif à la date des états financiers, et les montants déclarés des recettes et des charges au cours de la période considérée. Ces estimations sont révisées périodiquement et des ajustements sont apportés au revenu le cas échéant dans l’année où ils sont connus.
### Canadian Institute of Planners

**Notes to Financial Statements**  
December 31, 2017

<table>
<thead>
<tr>
<th>2. Accounting Policies (continued)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Management responsibility and the use of estimates (continued)</strong></td>
</tr>
</tbody>
</table>

Significant estimates include assumptions used in estimating the amounts and collectibility of accounts receivable, in estimating the fair value of investments and other financial instruments, in establishing the useful lives and related amortization of tangible capital assets, and in estimating provisions for accrued liabilities.

### Financial Instruments

**Measurement of financial instruments**

Financial instruments are financial assets or liabilities of the Institute where, in general, the Institute has the right to receive cash or another financial asset from another party or the Institute has the obligation to pay another party cash or other financial asset.

The Institute initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions that are measured at the exchange amount.

The Institute subsequently measures its financial assets and financial liabilities at amortized cost, except for investments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenue over expenses.

The financial assets and financial liabilities measured at amortized cost consist of cash, accounts receivable, promissory note receivable and accounts payable and accrued liabilities.

---

### L’Institut canadien des urbanistes

**Notes complémentaires aux états financiers**  
31 décembre 2017

<table>
<thead>
<tr>
<th>2. Méthodes comptables (suite)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Responsabilité de la direction et établissement de prévisions (suite)</strong></td>
</tr>
</tbody>
</table>

Les estimations importantes comprennent les hypothèses utilisées pour estimer des montants et le recouvrement des débiteurs, pour estimer la juste valeur des placements et autres instruments financiers, pour établir les durées de vie utile et l’amortissement connexe des immobilisations corporelles et pour estimer des provisions pour frais courus.

**Évaluation des instruments financiers**

Les instruments financiers sont des actifs ou des passifs financiers de l’Institut où, en général, l’Institut a le droit de recevoir de la trésorerie ou un autre actif financier d’une tierce partie ou l’Institut a l’obligation de payer comptant ou un autre actif financier à une autre partie.

L’Institut évalue initialement ses actifs et ses passifs financiers à la juste valeur, à l’exception des transactions avec lien de dépendance qui sont évalués à la valeur d’échange.

L’Institut mesure par la suite ses actifs financiers et ses passifs financiers au coût amorti, à l’exception des placements qui sont cotés sur un marché actif, qui sont évalués à la juste valeur. Les variations de juste valeur sont comptabilisées en excès des recettes sur les charges.

Les actifs financiers et les passifs financiers évalués au coût amorti comprennent l’encaisse, les débiteurs, le billet à ordre à recevoir et les crédeurs et frais courus.

---
2. **Accounting Policies (continued)**

**Intangible Assets**

Intangible assets are recorded at cost. Amortization is based on the estimated useful life of the asset and is provided on a straight line basis as follows:

- Institute website: 5 years
- Member database: 5 years

Half of the above rates are used in the year of acquisition.

**Revenue Recognition**

The Institute follows the deferral method for accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership fees are recognized as revenue over the period to which they relate.

3. **Investments**

Investments consist of bank and provincial government bonds and equity mutual funds that are quoted in an active market, and measured at fair value.

4. **Promissory Note Receivable**

The promissory note receivable due from Professional Standards Board for the Planning Profession in Canada, had interest set annually on January 1st of each year, at the prevailing prime interest lending rate of the Bank of Montreal, plus 1%, compounded monthly on the last day of each month, based on the principal and accumulated interest then outstanding. The note was fully paid by December 31, 2017.

5. **Tangible Capital Assets**

<table>
<thead>
<tr>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost</td>
<td>Accumulated Amortization</td>
</tr>
<tr>
<td>$</td>
<td>Amortisement cumulé</td>
</tr>
<tr>
<td>Furniture and equipment</td>
<td>62,991</td>
</tr>
<tr>
<td>Computer equipment</td>
<td>40,720</td>
</tr>
<tr>
<td>Leasehold Improvements</td>
<td>59,850</td>
</tr>
<tr>
<td>163,561</td>
<td>122,860</td>
</tr>
</tbody>
</table>

Additions for the year were as follows:

<table>
<thead>
<tr>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Furniture and equipment</td>
<td>18,999</td>
</tr>
<tr>
<td>Computer equipment</td>
<td>17,169</td>
</tr>
<tr>
<td>Leasehold improvements</td>
<td>5,550</td>
</tr>
</tbody>
</table>
6. Intangible Assets

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Accumulated Amortization/</td>
<td>Accumulated Amortization/</td>
</tr>
<tr>
<td></td>
<td>Book Value/</td>
<td>Book Value/</td>
</tr>
<tr>
<td></td>
<td>Net Amortization/</td>
<td>Net Amortization/</td>
</tr>
<tr>
<td></td>
<td>Cost/</td>
<td>Cost/</td>
</tr>
<tr>
<td></td>
<td>Amortization cumulé</td>
<td>Amortization cumulé</td>
</tr>
<tr>
<td></td>
<td>valeur comptable nette</td>
<td>valeur comptable nette</td>
</tr>
<tr>
<td>Institute website</td>
<td>$122,310</td>
<td>$122,310</td>
</tr>
<tr>
<td>Member database</td>
<td>$85,617</td>
<td>$61,155</td>
</tr>
<tr>
<td></td>
<td>$36,693</td>
<td>$61,155</td>
</tr>
<tr>
<td></td>
<td>$122,310</td>
<td>$61,155</td>
</tr>
<tr>
<td></td>
<td>$85,617</td>
<td>$61,155</td>
</tr>
<tr>
<td></td>
<td>$36,693</td>
<td>$61,155</td>
</tr>
<tr>
<td></td>
<td>Site de l'institut</td>
<td>Site de l'institut</td>
</tr>
<tr>
<td></td>
<td>Blaise de données de membres</td>
<td>Blaise de données de membres</td>
</tr>
<tr>
<td></td>
<td>$172,135</td>
<td>$172,135</td>
</tr>
<tr>
<td></td>
<td>$51,640</td>
<td>$86,067</td>
</tr>
<tr>
<td></td>
<td>$120,495</td>
<td>$86,067</td>
</tr>
<tr>
<td></td>
<td>$206,112</td>
<td>$86,067</td>
</tr>
<tr>
<td></td>
<td>$294,445</td>
<td>$147,223</td>
</tr>
<tr>
<td></td>
<td>$206,112</td>
<td>$147,223</td>
</tr>
<tr>
<td></td>
<td>$294,445</td>
<td>$147,223</td>
</tr>
<tr>
<td></td>
<td>$88,333</td>
<td>$147,222</td>
</tr>
</tbody>
</table>

7. Deferred Revenue

Deferred revenue represents membership fees received in the current period that are related to the subsequent period as well as government funding amounts received in the current period that are related to the subsequent period.

7. Recettes reportées

Les recettes reportées représentent les cotisations des membres reçus dans la période actuelle qui sont liées à la période suivante ainsi que les montants de financement du gouvernement reçus dans la période actuelle qui sont liées à la période suivante.

8. Operating Lease Commitments

The Institute has an obligation under an operating lease for office space with minimum lease payments for next four year as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$83,2018</td>
</tr>
<tr>
<td>2019</td>
<td>$83,2018</td>
</tr>
<tr>
<td>2020</td>
<td>$83,2018</td>
</tr>
<tr>
<td>2021</td>
<td>$83,2018</td>
</tr>
</tbody>
</table>

8. Engagement de location-exploitation

L'institut s'est engagé en vertu d'un contrat de location-exploitation pour ses bureaux. Les paiements minimums pour les quatre prochains exercices sont les suivants:

<table>
<thead>
<tr>
<th>Année</th>
<th>Montant</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$83,2018</td>
</tr>
<tr>
<td>2019</td>
<td>$83,2018</td>
</tr>
<tr>
<td>2020</td>
<td>$83,2018</td>
</tr>
<tr>
<td>2021</td>
<td>$83,2018</td>
</tr>
</tbody>
</table>

9. Risks and Concentration

The Institute is exposed to various risks through its financial instruments. The following analysis provides a measure of the Institute’s risk exposure and concentrations as at December 31, 2017.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Institute’s main credit risks relate to its accounts receivable and promissory note receivable.

Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Institute is exposed to interest rate risk on its investments and promissory note receivable.

Liquidity risk

Liquidity risk relates to the risk that the Institute will encounter difficulty in meeting its obligations associated with financial liabilities. The Institute is exposed to this risk mainly in respect of its accounts payable and accrual liabilities and its ability to provide the activities related to its deferred revenue.
9. Risks and Concentration (continued)

Changes in risk

There have been no significant changes in the organization's risk exposures from the 2016 fiscal year.