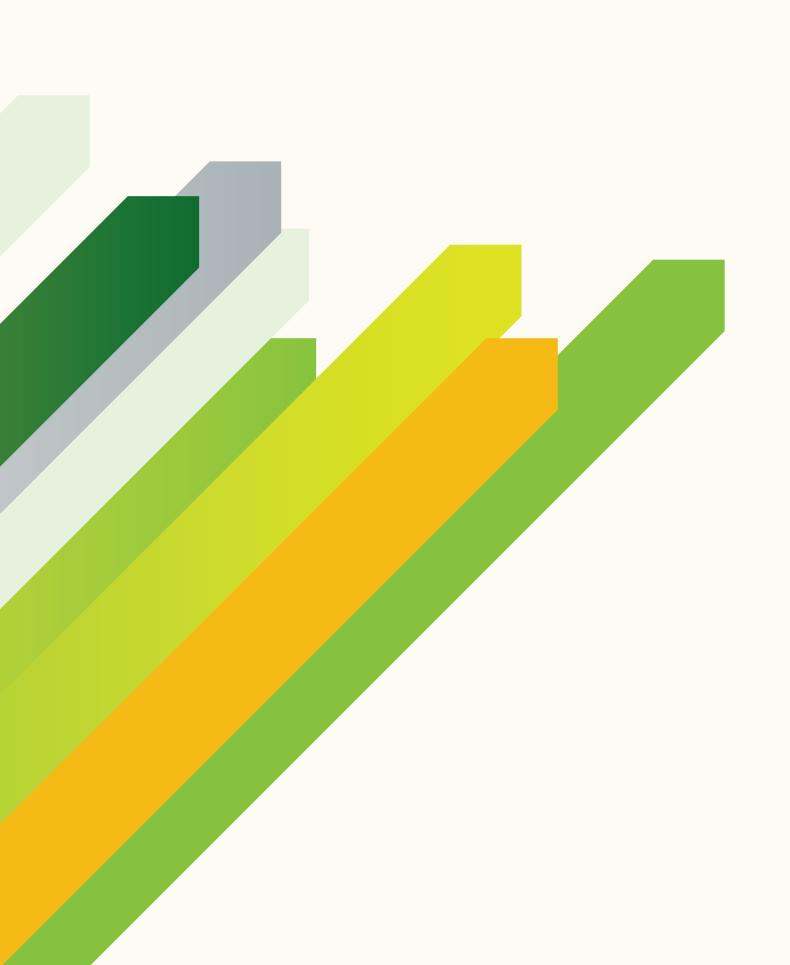
THE CANADIAN INSTITUTE OF PLANNERS' ANNUAL REPORT





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# President's Report

Thank you for your support

# "May you live in interesting times." The old Chinese adage is just as true today as it ever was.

Planners and planning have seen a lot of change, in fact managing change and the associated challenges are what planners are trained to do. The annual general meeting at the national conference in Saskatoon acted as a springboard for a year of dialogue, change, and action. CIP chose to accept the challenges by meeting change head on, and has taken action to become a more vibrant, meaningful and engaged organization. In 2015, CIP made substantial efforts to renew itself and its commitment to members, and ensure that as a national professional institute, we continue to play a meaningful role in our cities and towns, in our environment, in our transportation issues, our social issues, and the overall quality of life in our communities.

But nothing worthwhile is easy. In 2015, I moved from Vice President and Chair of the CIP Board's Governance Standing Committee to President. Beginning with the commitment from the membership at the AGM, and from there, with the FutureFORWARD Task Force's work in examining alternative governance models, CIP began to forge a path forward. CIP is grateful to the Task Force for their hard work and dedication as they engaged the members and provided recommendations for creating the new CIP. It has been a challenge to build a governance model that best serves our organization and its members, and positions CIP for future opportunities that matter to Canadian planners.

While CIP explored new governance options, staff continued to work diligently to ensure the organization delivered on membership benefits. During this period of uncertainty, key national and international connections and relationships were maintained. Similarly, members of CIP's committees, juries and working groups also continued their work on important policy initiatives to maintain continuity.

#### Thank you

I wish to extend a sincere thank you to all of CIP's volunteers and committed members during 2015 for their dedication and support. I am proud to be a Canadian planner and to have supported our national organization as it plans for the coming years. Canada needs our voice - the voice of the planning profession - to be heard when decisions about our cities and communities are made.

CIP is us, WE ARE CIP, and CIP will be as strong and effective as we choose to make it.



**Hazel Christy MBA, MCIP, RPP**President. Canadian Institute of Planners

# A sincere thank you to all of CIP's volunteers.



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Andrea Bourrie MCIP, RPP, OPPI Rep (until October 2015)
Jacqueline East MCIP, Treasurer & MPPI Rep
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Stephen Jewczyk FCIP
David McKay MCIP, RPP
Sarah Ravlic
Alex Taylor MCIP, RPP

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Adam Pantelimon RPP, MCIP
Donald Morse MCIP, RPP
Gay Drescher MCIP, RPP
Katherine Grechuta MCIP, RPP
Beverly Suderman MCIP, RPP
Kimberly Harrison MCIP, RPP
Luc Généreux MICU, OUQ
Marta Farevaag FCIP, RPP



#### **Fellows Nomination Selection Committee**

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Deborah Lightman MCIP, RPP

Audrey Alemao MCIP, RPP

Dolores Altin MCIP, RPP

Nick Kazilis MCIP, RPP

#### **Great Places in Canada Jury**

Ann Kjerulf MCIP, RPP
Benjamin Petch RPP, MCIP
Janet Porter MCIP, RPP
Jaspal Marwah MCIP, RPP
Jeff Merrill MCIP, LPP
Joseph Nethery MCIP, RPP
Jacob Ritchie MCIP, LPP
Kevin King MCIP, RPP

#### **Great Places in Canada Spokespeople**

Adam Pantelimon RPP, MCIP Kevin King MCIP, RPP Jacqueline East MCIP Jacob Ritchie MCIP, LPP Paula Kotasek-Toth MCIP, RPP Stephen Jewczyk FCIP Chantal Laliberté MICU, OUQ Samantha Murphy MCIP Linda Allen FCIP, RPP Mark Seasons FCIP, RPP John Steil FCIP, RPP

#### **Planning Student Trust Fund Jury**

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André Daigle MCIP, RPP, *CIP rep*Diana Hawryluk MCIP, RPP
Brian Kropf RPP, MCIP
Christopher Leach MCIP
Finlay Sinclair MCIP, RPP

#### **Professional Standards Committee (PSC) 2015**

Charles Lanktree MCIP, RPP, Chair
Elaine Mitchell MCIP
Ross Mitchell MCIP
Jennifer Taylor MCIP, RPP
David Hales RPP, MCIP
Andrew Ramlo MCIP, RPP
Karen Russell FCIP, RPP, CIP rep

#### **Partnerships & Outreach**

#### **Climate Change Subcommittee**

Michael Sullivan MCIP, RPP, Chair Elisabeth Arnold MICU, OUQ Christine Callihoo MCIP, RPP Leah Carson MCIP, RPP Tracey Wade MCIP, RPP Gary Willson RPP, MCIP Ryan Hennessey MCIP, RPP Ann Peters RPP, MCIP

#### **Healthy Communities Subcommittee**

Olimpia Pantelimon RPP, MCIP, *Chair*Meredith Gilbert MCIP, RPP
George McKibbon MCIP, RPP
Vicky Reaney MCIP, RPP
Brandon Sloan MCIP, RPP
Sheri Florizone

#### **Indigenous Peoples Planning Subcommittee**

Jeff Cook MCIP, RPP, Chair Gillian McKee David Stinson MCIP, RPP, A.Ag. Karin Kronstal MCIP, RPP Leigh Whyte MCIP, RPP Jonathan Frantz MCIP, RPP

#### **Commonwealth Association of Planners (CAP)**

Larry Wolfe MCIP, RPP CAP Vice- President of the Americas

#### **Experimental Farm**

Grace Strachan MCIP, RPP (Ret.)
David Stuart MCIP, RPP

#### **Publications**

#### Plan Canada Editorial Board

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#### **FutureFORWARD Task Force**

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Karen Cooper MCIP, RPP
Sylvain Ducas, MICU, OUQ
Harry Harker RPP, FCIP
Sarah Marchionda
Elaine Mitchell MCIP
Adam Pantelimon RPP, MCIP
Andrew Sacret MCIP, RPP
David Witty PhD, FCIP, RPP, MRAIC
Brad Bradford
Michel Frojmovic MCIP, RPP
Lenore Swystun MCIP, RPP



# Winter 2015

# Plan Canada

# Representing Canadian Perspectives on Planning

Plan Canada's Editorial Board made significant strides forward on all fronts in 2015. We welcomed two new board members, Jonathan Denis-Jacob and Timothy Shah. Both have made excellent contributions to the work of the Board and bring fresh perspectives from Vancouver and Victoria, BC. The Editorial Board has also concentrated on elevating the editorial and graphic content of the magazine and continue this work in 2016. As Board members, we have personally strengthened our own internal communication through quarterly conference calls and effective correspondence throughout the year.

Throughout 2015, *Plan Canada* attempted to reach out to writers with a stronger editorial focus. The 2016 summer issue *Financing our Cities* is a good example of this direction that was established in 2015. Articles have been solicited from experts in municipal finance and the result is a very strong issue demonstrating a variety of perspectives and experiences with municipal finance. All of the subsequent issues in 2016 and into 2017 will share this same thematic focus and direction established in 2015.

As the Chair of the Editorial Board, I continue to enjoy my Skype sessions with writers as they prepare articles for submission. I am always inspired by their projects, research and innovative approaches to planning.

On behalf of the Editorial Board, I encourage your submissions to *Plan Canada* and thank you for your readership.



Barbara Myers BA, MCP, MCIP, RPP, MPPI Chair, Plan Canada Editorial Board









# College of Fellows

# Providing a Foundation for the Planning Profession

The College of Fellows consists of 85 planners who have been designated as Fellows of the Canadian Institute of Planners. The honour of being named a fellow is given in recognition of a planner's exemplary contribution to Canadian planning and society. At the National planning conference in Saskatoon, two new Fellows joined the College: Karen Russell and Patricia (Pat) Maloney.

At Saskatoon, the Fellows continued with their annual conference session. The Fellows session is particularly aimed at young planners, giving them the opportunity to learn and exchange ideas with the Fellows. Six Fellows presented, to an appreciative audience, a reflective session about practice, teaching and research in international and transcultural settings.

In 2015, the College continued to strengthen its role in several areas. Organized by Jill Grant and John Steil, the Fellows share provocative ideas in the Fellows Corner column found in *Plan Canada*. Topics range, and include international perspectives, new visions for the suburbs, planners as independent experts, pithy words of wisdom for young practitioners, and the importance of history to planning. Fellows also have contributed to other articles in Plan Canada.

The Fellows are also working to share ideas with a broader audience, through the creation of a blog (www.fellowscollege. org). The Fellows are also working to complete the Fellows component of the CIP website with biographies of fellows since the first one was named in 1953. Capturing this information helps to record the history of planning Canada as a whole.

In order to provide opportunities for the next generation of planners, the Fellows, under the leadership of Bruce Duncan, donated in excess of \$4,000 each year for the College of Fellows Travel Scholarship for an undergraduate student. The 2015 scholarship was awarded, by a jury of Fellows, to Heidi Hindrichs—she travelled to the Netherlands to learn about cutting-edge ideas in the water management sector.

Sadly, Dr. Ira Robinson, a Fellow of the Institute since 2002, passed away in Victoria at the age of 91. We also lost Bert Wellman, a Fellow of the Institute since 1998, in Saskatoon at the age of 84. As well, Andrea Gabor, a Fellow of the Institute since 2007, and CIP President from 2011-2013, passed away in Toronto at the age of just 63.

During 2015, the members of the College of Fellows made a significant contribution to initiatives to reinvigorate CIP as a national organization, through participation in the Task Force, on CIP's Board of Directors and through extensive discussions both internally and with other planners across Canada.

The College will continue to be a very active and involved group of planners across the country, eager to be involved in mentoring and advocacy at both the individual and institutional levels as well as tasks at both the national and Provincial and Territorial Institutes and Associations level. The College will continue to serve as a resource to CIP's Board of Directors on specific issues, and as a group will look for opportunities to contribute to both to planning and the profession.



**John Steil FCIP, RPP**Chair, College of Fellows

# Association of Canadian University Planning Programs

**Promoting Academic Excellence** 

The Association of Canadian University Planning Programs (ACUPP) represents the Canadian universities that offer undergraduate and graduate education in Planning. The mandate of ACUPP is to promote excellence in planning education, research and practice by:

- Exchanging information concerning curriculum design, pedagogic methods and activities
- Facilitating collaborative teaching and research
- Promoting student exchanges and fieldtrips
- Promoting scholarly research on planning in Canada
- Providing opportunities for students and faculty to work along with professional planners, community organizations and other stakeholders on current planning issues and projects
- Providing informed comment on the academic accreditation criteria and procedures that are administered by professional associations to ensure that these are appropriate, effective and fair; and
- Facilitating international collaboration in planning education, research and practice (Source: http:// acupp-apucu.uwaterloo.ca/)

There are 19 university members of ACUPP; 17/19 universities have degree programs that are fully accredited by the Professional Standards Board. Three of these universities offer Planning education in French. Five universities offer accredited BA-level degrees in Planning, while 17 programs offer accredited MA-level programs, and 3 offer PhD degrees in Planning (which are not eligible for professional accreditation). ACUPP members contribute articles based on their research interests to the CIP-ACUPP's jointly funded research journal, Canadian Planning and Policy, and to Plan Canada. ACUPP scholars are also well represented in numerous international academic publications, and they are regular contributors to annual conferences of CIP and its partner institutes.

In 2014-15, approximately 1,800 students¹ were enrolled in ACUPP Planning programs. Of that number, about 45% of these students were undergraduates, 53% were in master's-level programs, and another 2% studied in doctoral programs. These

<sup>1</sup> These data reflect (a) 4-year honours undergraduate degree programs and (b) 2-year master's programs in Planning. The PhD programs typically take 4-5 years to complete.

numbers are quite encouraging and indicate stability for all programs as well as significant growth in several ACUPP programs. The Canadian university programs are in the process of issuing offers of admission to undergraduate and graduate student candidates for Fall 2016. There seem to be no concerns from the programs about meeting registration targets.

In 2015, a new planning program with a focus on indigenous planning and rural/small town planning launched at Vancouver Island University (VIU), the Master of Community Planning degree. VIU's program has received conditional preliminary accreditation. The University of Alberta's two undergraduate Planning programs have received preliminary and retroactive accreditation. The School of Urban and Regional Planning at Queen's University has been consolidated with the Department of Geography, an example of university administrations' efforts to achieve administrative efficiencies.

Faculty retirements loom are underway for most programs across Canada, so planners can expect an increase in the number of faculty position postings in the short-to-medium term as programs work to replace their retiring faculty. Our colleague David Amborski (Ryerson) continues to be heavily involved with planning the forthcoming World Planning Schools Congress in Rio de Janeiro, Brazil (July 3-8, 2016).



Mark Seasons PhD, FCIP, RPP
President, Association of Canadian
University Planning Programs

# CIP Student Representative

A Voice for Planning Students

During September 2015, I responded to CIP President, Hazel Christy's Call for Nominations to fill the vacant Student Representative position. The Student Representative position was vacant for majority of the 2015 year as the Institute focused on how it will prepare for its future. I began my term November 13-14, 2015 in Ottawa, Ontario where I attended my first CIP Board of Directors meeting. Here I met the hard working and dedicated individuals keeping Canada's national voice for the planning unified and strong.

Though my tenure on the Board was brief, it provided me the opportunity to ensure the student perspective was brought forward and heard during decision making discussions about the future of the organization. The position also afforded me the opportunity to reconnect and build relationships with planning students across the country, on behalf of CIP. I believe that CIP will continue to grow its role for planning students and young planners, and encourage others to look for ways to get involved with CIP.



Jordan Jackson
Bachelor of Planning, University
of Northern British Columbia
2015-2016 CIP Student Representative

# National Initiatives

Resilience and Perseverance

CIP's National Initiatives Advisory Committee (NIAC) works to develop relationships and policy pieces related to national topics that support Canada's planning community.

In 2015, the National Initiatives
Advisory Committee (NIAC) despite
operating under a limited mandate,
the committee and its subcommittees accomplished some significant
work. CIP Staff and Board of the
Directors commend the extraordinary
efforts made by our committee
volunteers who kept the national
initiatives persevered despite limited
funding, resources and direction.
Their dedication has produced valuable outcomes which will translate
into greater success in 2016.

## Indigenous Peoples Planning Sub-Committee

The Indigenous Peoples Planning Sub-Committee (IPPSC)'s overarching goal is to build awareness around indigenous planning and how it differs from conventional planning.

In 2015, the IPPSC recruited nationally for new members, who were selected based on consideration for regional representation and their level of experience in Indigenous planning.

In 2015, the sub-committee was diligent to revise its terms of reference and went through a prioritization exercise to develop a new work plan.

In late 2014, CIP joined the Canadian Council on the Social Determinants of Health (Public Health Agency of Canada). In early 2015, NIAC volunteers were selected to participate on several task groups. The IPPSC chair joined the Tools for Engagement with Aboriginal Peoples and Community Wellbeing Task Group and participated in training session, held in Ottawa, adapted from FNIHB's Indigenous Community Development course to increase capacity on cultural competency. It was intended to introduce participants to the unique historical and cultural factors that should be considered when engaging and partnering with Aboriginal communities. CIP staff and the subcommittee chair continue to participate on the Task Group.

During the CIP/SPPI Thrive 2015
Conference in Saskatoon, IPPSC
and the Saskatchewan Professional
Planners Institute cosponsored a
session on Dialogue about Planning
with Indigenous Communities.
The session was well received,
and included discussions around
what tools and knowledge are
necessary to effectively engage
Indigenous communities in the
planning process.

## 2015 Highlights

#### **National Initiatives Advisory Committee**

NIAC met regularly via web/tele conference. In May, the group held a member's strategic planning workshop to develop a framework for prioritizing CIP's national initiatives.

During the CIP Reboot, the Committee continued to meet regularly to receive updates from the board of directors and provide input on the FutureFORWARD Report. Hopeful members of NIAC drafted a new budget and work plan for 2016 that was aimed at building stronger

partnerships and strengthening the Planning profession on a National level.

The committee was also inspired by Justin Trudeau's new liberal government, which has undoubtedly opened up new opportunities for CIP's national program.

Most projects and partnerships approved by NIAC are implemented by NIAC's sub-committee members.



#### Climate Change Sub-Committee

The Climate Change Sub-Committee (CCSC) works to champion action by government and industry, and to raise awareness for climate initiatives within the planning community.

CCSC worked through 2015 maintaining relationships, while maintaining productivity despite a formal mandate or budget.

CCSC recruited new volunteers and reflected on past and future projects that are relevant to today's climate change reality.

In November, ahead of the United Nations Climate Change Conference in Paris (commonly referred to as COP21), NIAC and CCSC composed a letter to the Minister of Environment and Climate Change to introduce CIP and initiate a dialogue around "planning for climate change."

The Sub-Committee continued their work on the National Adaptation Roundtable with Engineers Canada, Federation of Canadian Municipalities (FCM), the International Council for Local Environmental Initiatives, and the Institute of Catastrophic Loss Reduction. Together they developed a workshop which was presented at the FCM conference in February 2016.

Throughout 2015, CCSC has maintained relationships with other key

partners, including the Canadian Society of Landscape Architects, Nature Canada, Public Safety Canada, and Natural Resources Canada.

## Healthy Communities Sub-Committee

The Healthy Communities Sub-Committee (HCSC) works to promote the health and well-being of urban and rural communities.

The HCSC volunteers were very active in 2015. HCSC have had many successful years thanks to CIP's involvement with the Coalitions Linking Action and Science for Prevention (CLASP) initiative. The coalition has produced a number of useful resources on healthy communities and the build environment.

HCSC contributed to the 2015 Winter edition of Plan Canada to promote the Healthy Communities Legislative Comparison Survey Report (2013) that identifies the regulatory differences, opportunities and constraints at the provincial level for creating healthy built environments.

The Sub-committee participated in review and writing committees that produced a Discussion paper on the Ecological Determinants of Public Health. The paper was adopted by the Canadian Public Health Association and presented at their May 2015 conference in Vancouver.

In 2015, HCSC began a dialogue with the Canadian Institute of Health Research to discuss future opportunities regarding inter-sectoral research related to healthy built environment.

Through a partnership with the Canadian Council on Social Determinants of Health, Public Health Agency of Canada, HCSC volunteers were invited to join the Community Wellbeing Task Group. The task group is a pan-Canadian roster on Shaping the Community Wellbeing Initiatives addressing healthy communities models, age friendly communities, child friendly communities, aboriginal healthy communities.

The Sub-Committee also supported the Federal Active Transportation Coalition, under the Heart and Stroke Foundation's leadership to enable the design and implementation of a funding incentives program for infrastructure to support active transportation and healthier lifestyles across Canada.

# **Building International Partnerships**

#### **World Town Planning Day**



On November 4-6, 2015 professional planning organizations worldwide marked World Town Planning Day with an international online conference on "Housing Regeneration - Strengthening Communities." The event marked the seventh online conference CIP organized in collaboration with the American Planning Association -International Division, Federación Iberoamericana de Urbanistas. International Federation for Housing

and Planning, Planning Institute of Australia, Royal Town Planning Institute and the South African Council for Planners. The conference showcased and celebrated plans and policies that addressed housing challenges that arise from urbanization and economic disparities.

#### **Caribbean Planning Association**

The Caribbean Planners Association (CPA) aims to bring together professional planners, elected officials, and citizens. As the regional planning association, it is committed to raising the standards of urban planning across the Caribbean. CPA's goal is to assist Caribbean nations in establishing their own local professional planning institutions for the purpose of improving the quality of life for their people. The CPA also has a mandate to promote a Caribbean Urban Agenda and lead the way for change.

The CPA has previously operated as an unincorporated organization. However, a major step was taken at the CPA Annual Meeting held in St. Lucia on June 10, 2015, during the Caribbean Urban Forum #5. A draft constitution for CPA was endorsed by six national associations, including Jamaica, Trinidad and Tobago, Barbados, Belize, St. Lucia, and Dominica. It was decided that CPA was to be registered in Barbados, with funding assistance from the Caribbean strengthening project discussed below. A vision, mission, and goals were ratified, and the development of a strategic plan is underway.

Canadian planners have long been associated with the promotion of planning in the Caribbean, and this new organization is a major step. Planners Michel Frojmovic and Larry Wolfe are involved as CIP representatives.

#### Caribbean Urban Forum

The Saint Lucia Institute of Land Use Planners hosted the Caribbean Urban Forum #5 "Island Systems Planning", in collaboration with the Ministry of Physical Development, Housing and Urban Renewal in St. Lucia. The Caribbean Network for Urban and Land Management (CNULM) co-hosted the meeting in association with our growing network of partners including Community (CARICOM) Secretariat, the Canadian-funded Caribbean Local Economic Development Project (CARILED) and other regional and international organisations. The 2016 CUF#6 will be held in Suriname April 27-30, 2016. In the past, Canadian planners have been active in delivering papers, chairing sessions, and organizational work.

#### **Caribbean Strengthening Project**

A key project currently underway in the Caribbean, with funding from UN Habitat, is titled Strengthening Professional Planning Capacity to Advance a Caribbean Urban Agenda. The project manager is Michel Frojmovic MCIP, RPP, who is working under BlueSpace which is the Project Executer. Under the direction of Commonwealth Association of Planners and the Caribbean Urban Forum, the goal of this project is to strengthen the number and capacity of community planning associations in the Caribbean. Dr. Wolfe sits on the project Steering Committee as CAP VP. The committee met three times by conference call and once at the Caribbean Urban Forum during 2015.

The Strengthening project has two major streams. The first is to from new planning associations in at least six of the eleven Caribbean nations currently without associations. Significant progress has been made, with the establishment of the Planning Association of Dominica (PAD) and the Saint Lucia Institute of Land Use Planners (SLILUP). In addition, there is progress in establishing the Guyana Planners Association, and a planning association in Suriname. The project includes various forms of technical assistance to planners working to form associations. The project also promoted the incorporation of CPA in Barbados.

A second stream was to promote professional development among Caribbean planners. This included hosting webinars for professional development and training. Web based documentation and advocacy tools were also made available. The CPA also hosted Caribbean Urban Forum #5 in Saint Lucia in 2015. This included the Annual General Meeting of the Caribbean Planning Association.

#### Commonwealth Association of Planners

Commonwealth Association of Planners (CAP) is an organization of 25 national planning associations, with logistics primarily funded through grants and projects and with most of the work done by volunteers. CAP's priorities are to strengthen planning associations through capacity building, knowledge sharing, education and research; advancing the state of the Commonwealth Cities program; strengthening CAP regions including promoting national planning associations; promoting Women in Planning and Young Planner's networks; working toward financial sustainability; and advocating greater collaboration with national, international organizations in all regions.

The CAP executive committee held six conference calls in 2015. The executive committee comprises vice presidents representing the Americas, Europe, East Africa, Southern Africa, West Africa, Southeast Asia, Southwest Asia, and Australasia-Pacific. There are also co-opted vice presidents for the Americas and Europe. Coopted VPs are appointed to balance regions where there are large differences in memberships among planning associations. Dr. Larry Wolfe PhD, MCIP, RPP is the Vice President – Americas, representing planning associations in the Western Hemisphere. Dr. Wolfe is a member of both CIP and the Belize Association of Planners.

CAP worked hard with other civil society organizations to promote a human settlements goal among the UN's Sustainable Development Goals (SDGs). While the previous Millennium Development Goals were directed at developing countries, the SDGs are addressed to all countries, including Canada. In this respect, CAP has achieved a great success in securing recognition of the importance of planning and human settlements through inclusion of SDG #11 "Make cities inclusive, safe, resilient and sustainable" at the Commonwealth Heads of Government Meeting (CHOGM) held in Malta in November 2015. For the first time ever CAP participated in the main Commonwealth People's Forum (CPF) programme, and also for the first time

CAP's CHOGM representations have been appended to the main CHOGM communiqué. CAP's key messages about the importance of planning in helping address the huge challenges being faced in the Commonwealth and the key role that planners can have in the implementation of the SDGs have been strongly reflected in the various outcome documents. It is now up to planners to carry this work to the next level. CAP has also been involved with UN Habitat, the World Urban Campaign, Habitat Professionals Forum, Commonwealth Peoples' Forum, and Commonwealth Business Forum through representation of the CAP President and Secretary-General.

CAP is an organization of volunteers. It is actively seeking to promote volunteer activities. Two important networking initiatives are the Young Planners' Network (http://www.commonwealth-planners.org/index.php/en/young-planners) and Women in Planning network. The YPN held a webinar, hosts a blog, and is organizing a YPN network in East Africa. Both organization can use participants and volunteers.

CAP also promotes research on issues relevant to planners around the Commonwealth. Currently there is a research project looking at planning legislation, a topic that may be of use to nations with developing planning functions. Bill Buholzer, M.A. Planning, LL.B, FCIP has been recruited to contribute to this project. There is also research for promoting planning interventions that have a positive impact on health in commonwealth urban centres. As a volunteer organization, CAP welcomes assistance of experts in its research.

#### **Global Planners Network**

The Global Planners Network (GPN) was created at the 2006 World Urban Forum, and is a collaboration of recognized planning associations of nations committed to the creation and maintenance of inclusive, safe, healthy and sustainable human settlement.

The GPN is a voluntary organization, with no charge for membership, and manages without a dedicated budget. The role of secretariat rotates annually according to a pre-arranged schedule. For 2015, the secretariat function was served by the Canadian Institute of Planners. As president of CIP, Hazel Christy chaired two online meetings (September 30 and December 16). CIP also prepared and coordinated a number of letters to the Habitat Professionals Forum on behalf of the GPN.

# National Planning Conference

CIP/SPPI THRIVE 2015 Conference





Ryan Walker MCIP, RPP and Alan Wallace MCIP, RPP THRIVE 2015 Conference Co-Chairs



On behalf of the organizing committee we express our thanks to all who participated in THRIVE 2015, the annual CIP conference hosted jointly with SPPI in Saskatoon. Over 600 delegates participated in the event, held June 27-30. As co-chairs, we are very happy with how the conference turned out, and the CIP annual general meeting itself was a transformative moment for our profession in Canada. Delegates played a crucial leadership role in renewing our national voice, which also has implications for our identity and role internationally.

THRIVE 2015 delivered a full program for professional development. The conference also included a variety of creative networking and social events. At the welcome reception local resident, Joseph Naytowhow, got delegates dancing as he introduced us to some of the local Treaty Six First Nation and Métis cultures, and Charles Hamilton delivered one of the greatest love poems ever written about Saskatoon. The next part of conference welcome was the Back Alley Party, where we transformed an ordinary downtown back alley into a unique event space. An outdoor Prairie Feast at the Saskatoon Farmers' Market brought delegates together for a delicious meal of local food and drink, taking a new approach to the conference dinner.

One of many areas which stood out for us at THRIVE 2015 was the keynote speakers. Jennifer Keesmaat MCIP, RPP, Taras Grescoe, and Gabrielle Scrimshaw all gave us inspiration, insight and hope for the future of our profession and communities.

Thank you to all of the conference committee members, presenters, delegates, sponsors, CIP and SPPI staff, and local community supporters who contributed to making THRIVE 2015 a great success.

# **THRIVE 2015 by the numbers**

+500 delegates





3 lightning round sessions

33 concurrent sessions

+200 presenters



13 workshops



award presentations

2 special panels

Planning Directors Meet and Greet

4 eat, drink & thrive learning dinners

1 moveable feast (by bicycle)



**Conference volunteers** 

# Awards and Scholarships

Full descriptions of the CIP Awards programs and winners are available on cip-icu.ca.

Each year, CIP assembles a jury of planning peers for each of its Awards to assess and to recognize the achievements, innovations and impacts made on the planning profession. CIP congratulates the winners of its 2015 Awards as they join the ranks of past recipients whose contribution to the profession has been distinguished and rewarding.

#### Plan Canada Award

Plan Canada Selection Committee recognizes planners who have contributed outstanding content to the publication, through the Plan Canada Award. The 2015 winners of the award are:

#### Feature Article of the Year

"Leveraging Transit Investment to Shape the Community: Waterloo Region's Central Transit Corridor Community Building Strategy" - Dr. Sasha Tsenkova PHD, MA, MARCH, RPP, MCIP

#### **Short Article of the Year**

"Cycling Through Winter" - Cara Fisher

# 18

#### The College of Fellows

Election as a Fellow is the highest award the Institute can give to a planner. It is given only to those members who exhibit the highest professional attainment and breadth of experience. CIP was delighted to welcome two new members to the College of Fellows in 2015:

#### Patricia (Pat) Maloney FCIP, RPP

Pat served two terms as President of AACIP (now APPI) and was also a Director of the Community Planning Association of Alberta and a Director of the Federation of Calgary Communities. Pat also sat on the Calgary Planning commission for four years. Pat has made a name for herself in the field of airport planning with work on small to regional-sized airports.

#### Karen Russell FCIP, RPP

Karen got involved early in promoting the planning profession, sitting as a student representative of AACIP (now APPI) She has made significant achievements in the field of heritage conservation, and held the position of Heritage Planner at the City of Edmonton and brought this expertise to BC where she now works at UBC's Campus and Community Planning program. She has served several terms as a PIBC Councillor and held positions as both Membership and Education Chairs for PIBC.



Patricia (Pat) Maloney FCIP, RPP



Karen Russell FCIP, RPP

#### **Vision in Planning Award**

#### The Muskoday First Nation Land Code

Muskoday adopted a Land Use Plan in 2002 and this served its purpose for over a decade until new lands were purchased through the Treaty Land Entitlement process. As the community has grown, there were changes that were required to the original plan. Muskoday began looking at ways to involve the community to generate a document that can be used 5, 10 and 20 years into the future.

At the community's request, these land use policies were developed through consultation with membership in anticipation of future land uses that could be presented to the community. It is felt that in doing so, decision makers will be provided with the confidence they require to advance decisions that are reflective of the community's desires.

#### **President's Award**

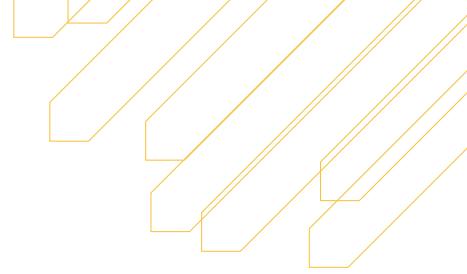
#### The Calling Lakes Planning Commission

The Qu'Appelle Valley has a rich cultural and historical presence that is recognized throughout the province of Saskatchewan. The Calling Lakes Planning Commission started meeting in 2008, with an idea to develop a new plan that would preserve the natural resources in the Qu'Appelle Valley and to ensure that development patterns would not be a detriment to the quality of the water and the surrounding lakeshores. In 2013 the District Plan was approved by the Ministry of Government Relations at the Government of Saskatchewan.

#### **President's Award For Young Planners**

David Fitzpatrick MCIP, RPP manages special projects and corporate initiatives on behalf of Toronto's Chief Planner. His work in this position is grounded in a fundamental belief that we can collectively make better planning decisions through strong data and analysis. Prior to joining the City of Toronto, David provided land economics and retail development support for projects across Canada at DIALOG Outside of Canada, David is involved in the revitalization of Seoul Plaza, a non-profit movement to better activate one of the city's most important public spaces. He also supports various social development projects in Tanzania through SALEA, a registered charity he established in 2008.

# Awards and Scholarships



#### **Student Scholarship Winners**

CIP congratulates and recognizes the promise of the following student scholarship winners.

#### **CIP President Scholarship Award**

**Abdoul-Kader Mahamadou**, Université de Laval, Maîtrise en aménagement du territoire et développement régional "L'influence de l'environnement bâti et du transport sur l'interaction sociale des enfants à Québec"

CIP Past President-Thomas Adams Scholarship Award Anthony Dionigi, York University, Master in Environmental Studies (Planning) "Achieving equity in public transit planning: A critical assessment of Markham, Ontario's VivaNext Rapidway"

CIP Past President—Horace Seymour Scholarship Award Julia Fryer, Simon Fraser University, Resource Management (Planning) "Placemaking at Renfrew Ravine: the role of art for resilient cities"

CIP Past President—Humphrey Carver Scholarship Award Dilys Huang, Queen's University, Masters of Urban and Regional Planning "Condos, Lettuce, and Tomatoes: Factors Influencing the Provision of Food Production Spaces in New Multi-Unit Residential Developments in Toronto and Vancouver"

Fellows Travel Scholarship —in Memory of Denis Cole, FCIP Heidi Hindrichs, Dalhousie University, Bachelor of Community Design, Honours in Environmental Planning and Sustainability "A Study of Water Planning in the Netherlands"

#### **Awards for Planning Excellence**

CIP congratulate this year's recipients of the Awards for Planning Excellence. The following awards were presented:

# Our Healing Journey: Pikangikum First Nation's Comprehensive Community Health Plan

Beringia Community Planning Inc. and Pikangikum Health Authority Excellence Category: Aboriginal Community Planning and Development

#### **Eglinton Connects**

Brook McIlroy Inc., planningAlliance, HDR, Public Work, Antoine Grumbach & Associates, Swerhun, ERA Architects, Public Workshop and N. Barry Lyons Consultants, and the City of Toronto

Excellence Category: City and Regional Planning

#### Parkland County Environmental Conservation Master Plan and Policy Updates

Parkland County and O2 Planning + Design Excellence Category: Natural Systems Planning

## **Cogswell Transformed: A Plan for the Redevelopment** of the Cogswell Interchange

Ekistics Planning & Design for the Halifax Regional Municipality Excellence Category: Neighbourhood Planning

#### **The Parklandia Project**

Parkland County

Excellence Category: New and Emerging Planning Initiatives

#### **Growing Malcolm Island: Our Economic Development Plan**

EcoPlan International Inc., the Residents of Malcolm Island, and the Growing Malcolm Island Steering Committee Excellence Category: Rural / Small Town Planning

#### **Queen's University Campus Master Plan**

**Urban Strategies** 

Excellence Category: Urban Design



**Awards for Planning Excellence** 

CIP also congratulates the *Award of Merit* recipients to the following:

# Masterplanning for Land West of Thame Park Road, Thame, Oxfordshire, England

Civic Studio Masterplanning and Urban Design Merit Category: Neighbourhood Planning

#### **Township of Langley Age-Friendly Strategy**

CitySpaces Consulting Ltd.

Merit Category: New and Emerging Planning Initiatives

## **Expiring Operating Agreements Planning Guide**

CitySpaces Consulting Ltd., BC Non-Profit Housing Association, and BC Housing Merit Category: Planning Publications

## Region of Peel Economic Study: Water and Wastewater Infrastructure Investment Beyond 2031

The Region of Peel and the Canadian Centre for Economic Analysis Merit Category: Sustainable Mobility Transportation and Infrastructure

#### **Tunney's Pasture Master Plan**

HOK for Public Works and Government Services Canada Merit Category: Urban Design



# **Great Places in Canada Contest**



CIP awarded the Great Places in Canada designation to three new spaces in 2015, during the 5<sup>th</sup> installment of the contest. This year, CIP received 29 nominations from across the country.

The following Grand Prize winners were selected on the basis of planning excellence as judged by a panel of experts and announced as part of CIP's celebration of World Town Planning Day, on November 4, 2015. CIP's Great Places in Canada contest details can be found at GreatPlacesinCanada.ca.





#### **Broadway, Orangeville, Ontario**

Broadway fits the bill as an inviting place at the heart of Orangeville. Historic buildings, contextual redevelopment, and attention to the pedestrian experience combine in a unique place enjoyed daily by shoppers, workers and visitors alike. Institutional uses anchor the street and give it purpose, while restaurants, landscaping, and patios enable people to enjoy the space and enliven the street with activity. Festivals and events regularly invite people to experience the street, and contribute to Broadway's dynamic character. The jury was impressed by the central role Broadway plays in the community, along with the heritage character and streetscape design.



#### West End, Vancouver, **British Columbia**

The West End makes it easy, safe and inviting for residents to walk and bike to work, to access thriving local businesses and to explore Vancouver's beaches, trails and Stanley Park. Transit access, traffic calming, street furniture, treed promenades, pocket parks and public spaces reflect a thoughtful approach to placemaking. Home to the city's LGBTQ community, the West End's density is evenly matched by its diversity of residents, and by a strong commitment to creating an inclusive community that prioritizes affordable housing.



#### People's Choice Award

People's Choice winners are determined solely by the number of votes. In 2015, 26,850 votes from across the country were cast and the most popular in each category won the title or People's Choice.



**Great Street: Broadway** Street, Orangeville, Ontario





**Great Neighbourhood: Historic** Downtown Amherstburg, Amherstburg, Ontario



**Great Public Space: Labatt** Memorial Park, London, Ontario





Stuart Park, Kelowna, British Columbia

Stuart Park bridges the re-emergence of Kelowna's downtown within the incredible natural setting of the Okanagan Valley. Energized by a civic plaza, the park comes alive at all seasons. Summer performances on the plaza are memorable, while free winter-time ice-skating under the clear Okanagan skies invites people in the winter months. Recent enhancements to Stuart Park make it a year round destination and the cultural and civic heart of Kelowna. Ultimately, the jury was won over by the multiple strengths of the park and the significant role it already plays as a Great Place in Kelowna.



**Honourable Mention -Great Public Space 2015** 

There was also a first-ever Honourable Mention given in 2015 under the Great Public Space category which went to Grizzly Plaza, in Revelstoke, BC.

#### Grizzly Plaza, Revelstoke, **British Columbia**

Located in the heart of Revelstoke's historic downtown, the plaza was created as part of a downtown revitalization project. The community's farm & craft market is held on the plaza as is the Summer Street Festival—over sixty nights of free music performances. The jury was impressed by Grizzly's welcoming family-friendly environment.

# Canadian Institute of Planners L'Institut canadien des urbanistes

# Financial Statements États financiers

For the year ended December 31, 2015 Pour l'exercice terminé le 31 décembre 2015





#### Canadian Institute of Planners L'Institut canadien des urbanistes Financial Statements États financiers

For the year ended December 31, 2015 Pour l'exercice terminé le 31 décembre 2015

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#### **Independent Auditors' Report**

## To the Members of Canadian Institute of Planners

We have audited the accompanying financial statements of Canadian Institute of Planners which comprise the balance sheet as at December 31, 2015 and the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

#### Management's responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Canadian Institute of Planners as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

Chartered Professional Accountants, Licensed Public Accountants May 6, 2016

Collins Borrow OHawa LLP

Ottawa, Ontario





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#### Rapport de l'auditeur indépendant

## Aux membres de l'Institut canadien des urbanistes

Nous avons effectué l'audit des états financiers de l'Institut canadien des urbanistes, qui comprennent le bilan au 31 décembre 2015 et les états des résultats, de l'évolution de l'actif net et des flux de trésorerie pour l'exercice terminé à cette date ainsi qu'un résumé des principales méthodes comptables et d'autres informations explicatives.

#### Responsabilité de la direction pour les états financiers

La direction est responsable de la préparation et de la présentation fidèle de ces états financiers conformément aux normes comptables canadiennes pour les organismes sans but lucratif, ainsi que du contrôle interne qu'elle considère comme nécessaire pour permettre la préparation d'états financiers exempts d'anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs.

#### Responsabilité de l'auditeur

Notre responsabilité consiste à exprimer une opinion sur les états financiers, sur la base de notre audit. Nous avons effectué notre audit selon les normes d'audit généralement reconnues du Canada. Ces normes requièrent que nous nous conformions aux règles de déontologie et que nous planifiions et réalisions l'audit de façon à obtenir l'assurance raisonnable que les états financiers ne comportent pas d'anomalies significatives.

Un audit implique la mise en oeuvre de procédures en vue de recueillir des éléments probants concernant les montants et les informations fournis dans les états financiers. Le choix des procédures relève du jugement de l'auditeur, et notamment de son évaluation des risques que les états financiers comportent des anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs. Dans l'évaluation de ces risques, l'auditeur prend en considération le contrôle interne de l'entité portant sur la préparation et la présentation fidèle des états financiers afin de concevoir des procédures d'audit appropriées aux circonstances, et non dans le but d'exprimer une opinion sur l'efficacité du contrôle interne de l'entité. Un audit comporte également l'appréciation du caractère approprié des méthodes comptables retenues et du caractère raisonnable des estimations comptables faites par la direction, de même que l'appréciation de la présentation d'ensemble des états financiers.

Nous estimons que les éléments probants que nous avons obtenus sont suffisant et appropriés pour fonder notre opinion d'audit.

#### <u>Opinion</u>

À notre avis, les états financiers donnent, à tous les égards importants, une image fidèle de la situation financière de l'Institut canadien des urbanistes au 31 décembre 2015 ainsi que des résultats de ses opérations et de ses flux de trésorerie pour l'exercice terminé terminé à cette date selon les normes comptables canadiennes pour les organismes sans but lucratif.

Collins Barrow OHarra s. r. l.

Comptables professionnels agréés, experts-comptables autorisés le 6 mai 2016 Ottawa (Ontario)



#### L'Institut canadien des urbanistes

Balance Sheet Bilan

December 31 31 décembre

	2015	2014	
	\$	\$	
Assets			Actif
Current			Actif à court terme
Cash	680,629	515,858	Encaisse
Short-term investments (Note 3)	598,217	681,009	Placements (note 3)
Accounts receivable	25,419	31,740	Débiteurs `
Promissory note receivable (Note 4)	56,530	85,457	Billet à ordre à recevoir (note 4)
Prepaid expenses	65,804	74,708	Frais payés d'avance
	1,426,599	1,388,772	
			Immobilisations
Tangible capital assets (Note 5)	37,677	61,699	corporelles (note 5)
			Immobilisations
Intangible assets (Note 6)	206,111	265,000	incorporelles (note 6)
	1,670,387	1,715,471	

#### **Liabilities and Fund Balances**

#### Passif et solde des fonds

Current Accounts payable and			Passif à court terme Créditeurs et frais
accrued liabilities	233,586	243,709	courus Remises gouvernementales à
Government remittance payable	27,441	33,639	payer
Deferred revenue (Note 7)	327,040	313,100	Recettes reportées (note 7)
	588,067	590,448	
Net assets			Actif net
Restricted for special projects	-	75,000	Affecté aux projets spéciaux
Unrestricted	1,082,320	1,050,023	Non affecté
	1,082,320	1,125,023	
	1,670,387	1,715,471	

On behalf of the Institute / Pour l'Institut

President/Président

#### L'Institut canadien des urbanistes

#### **Statement of Changes in Net Assets**

État de l'évolution de l'actif net

For the year ended December 31

Pour de l'exercice terminé le 31 décembre

	2015	2014	
Net assets restricted	\$	\$	Actif net affecté
for special projects Balance, beginning of year	75,000	75,000	aux projets spéciaux Solde, début de l'exercice
Transfer to unrestricted net assets	(75,000)		Transfert à l'actif net non affecté
Balance, end of year	_	75,000	Solde, fin de l'exercice
Unrestricted net assets			Actif net non affecté
Balance, beginning of year	1,050,023	1,348,770	Solde, début de l'exercice
Deficiency of revenue over expenses for the year Transfer from net assets restricted	(42,703)	(298,747)	Insuffisance des recettes sur les charges pour l'exercice Transfert de fonds de l'actif net
for special projects	75,000	-	affecté aux projets spéciaux
Balance, end of year	1,082,320	1,050,023	Solde, fin de l'exercice

#### L'Institut canadien des urbanistes

#### **Statement of Operations**

État des résultats

For the year ended December 31

Pour de l'exercice terminé le 31 décembre

	2015	2014	
Devenue	\$	\$	Danathan
Revenue  Membership fees	1,201,357	1,174,194	Recettes  Cotisations des membres
Member services	620,156	528,904	Services aux membres
National projects	23,172	38,685	Programmes domestiques
Investment income	13,677	21,681	Revenu de placements
	1,858,362	1,763,464	
Expenses			Charges
Administration	1,131,978	1,171,569	Administration
Communications	36,604	40,895	Communications
Governance	160,206	249,350	Gouvernance
International Projects	8,412	30,129	Programmes internationaux
Membership Services	547,243	534,290	Services aux membres
National Projects	16,622	35,978	Programmes domestiques
	1,901,065	2,062,211	
Deficiency of revenue over			Insuffisance des recettes sur
expenses for the year	(42,703)	(298,747)	les charges pour l'exercice

#### L'Institut canadien des urbanistes

#### **Statement of Cash Flows**

État des flux de trésorerie

For the year ended December 31

Pour de l'exercice terminé le 31 décembre

	2015	2014	
	\$	\$	
Cash flows from operating activities			Flux de trésorerie provenant d'activités d'exploitation Insuffisance des
Deficiency of revenue over expenses for the year Adjustments for:	(42,703)	(298,747)	recettes sur les charges pour l'exercice Ajustements attribués à:
Fair market value adjustment on investments	(6,573)	(15,311)	Ajustement de la juste valeur des placements Amortissement des
Amortization of tangible capital assets	24,022	17,167	immobilisations corporelles Amortissement des
Amortization of intangible capital assets	58,889	20,275	immobilisations incorporelles
Changes in non-cash working	33,635	(276,616)	Variation des éléments hors
capital items: Accounts receivable Prepaid expenses Accounts payable and accrued liabilities	6,321 8,904 (10,123)	32,185 (35,737) (43,918)	caisse du fonds de roulement: Débiteurs Frais payés d'advance Créditeurs et frais courus Remises gouvernementales à
Government remittance payable Deferred revenue	(6,198) 13,940	33,639 (313)	payer Recettes reportées
_	46,479	(290,760)	
Cash flows from investing activities Net disposal of investments	89,365	250,014	Flux de trésorerie provenant des activités d'investissement Cession nette de placements
Purchase of tangible capital assets	-	(59,447)	Acquisition d'immobilisations corporelles
Purchase of intangible assets Net decrease in promissory	-	(202,749)	Acquisition d'immobilisations incorporelles Diminution nette du
note receivable	28,927	12,185	billet à ordre à recevoir
	118,292	3	
Increase (decrease) in cash during the year	164,771	(290,757)	Augmentation (diminution) de l'encaisse au cours de l'exercice
Cash, beginning of year	515,858	806,615	Encaisse, début de l'exercice
Cash, end of year	680,629	515,858	Encaisse, fin de l'exercice

#### L'Institut canadien des urbanistes

#### **Notes to Financial Statements**

## Notes complémentaires aux états financiers

**December 31, 2015** 

31 décembre 2015

#### 1. Governing Statutes and Nature of Activities

The Canadian Institute of Planners is a non-profit organization incorporated under the Not for Profit Corporations Act. The Institute was continued under the Canada Not for Profit Corporations Act on September 5, 2014. The Institute is exempt from income tax.

CIP's core purpose, as stated in its Strategic Plan, is "to advance professional planning across Canada". The Institute's overarching long-term goal to "be the leading advocate for urban policy and community building across Canada" is supported by six other goals and related strategies for advancing various aspects of CIP governance and operations.

#### 2. Accounting Policies

#### **Basis of Presentation**

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations which are part of Canadian generally accepted accounting principles and include the following significant accounting policies

## Management responsibility and the use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known.

#### 1. Statuts et nature des activités

L'Institut canadien des urbanistes est une organisation à but non lucratif constituée en vertu de la Loi canadienne sur les organisations à but non lucratif. L'Institut a été poursuivi en vertu de la Loi Non Canada pour sociétés sans but lucratif , le 5 septembre 2014. L'Institut est exonéré de l'impôt sur les bénéfices.

L'objectif principal de l'ICU, comme indiqué dans le Plan stratégique, est de «faire progresser la profession d'urbaniste partout au Canada". L'objectif global à long terme de l'Institut, qui est de «se faire le principal intervenant en matière de la politiques en urbanisme et de développement communautaire d'un bout à l'autre du Canada» est appuyé par six objectifs et stratégies afférentes visant à favoriser l'evolution de diveres aspects de la gouvernance et des opérations de l'ICU.

#### 2. Principes comptables

#### Base de présentation

Les états financiers ont été préparés conformément aux normes comptables canadiennes pour les organismes sans but lucratif qui font partie des principes comptables généralement reconnus du Canada et comprennent les principales conventions comptables suivants.

## Responsabilité de la direction et établissement de prévisions

La préparation d'états financiers, conformément aux normes comptables canadiennes pour les organismes sans but lucratif, requiert que la direction doit faire des estimations et des hypothèses qui influent sur les montants déclarés de l'actif et du passif à la date des états financiers, et les montants déclarés des recettes et des charges au cours de la période considérée. Ces estimations sont révisées périodiquement et des ajustements sont apportés au revenu le cas échéant dans l'année où ils sont connus.

#### L'Institut canadien des urbanistes

#### **Notes to Financial Statements December 31, 2015**

Notes complémentaires aux états financiers

31 décembre 2015

#### 2. Accounting Policies (continued)

#### Management responsibility and the use of estimates (continued)

Significant estimates include assumptions used in estimating the amounts and collectibility of accounts receivable, in estimating the fair value of investments and other financial instruments, in establishing the useful lives and related amortization of tangible capital assets, and in estimating provisions for accrued liabilities.

#### **Financial Instruments**

#### Measurement of financial instruments

Financial instruments are financial assets or liabilities of the Institute where, in general, the Institute has the right to receive cash or another financial asset from another party or the Institute has the obligation to pay another party cash or other financial asset.

The Institute initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions that are measured at the exchange amount.

The Institute subsequently measures its financial assets and financial liabilities at amortized cost, except for investments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenue over expenses.

The financial assets and financial liabilities measured at amortized cost consist of cash, accounts receivable, promissory note receivable and accounts pavable and accrued liabilities.

#### 2. Principes Comptables (suite)

#### Responsabilité de la direction et établissement de prévisions (suite)

Les estimations importantes comprennent hypothèses utilisées pour estimer des montants et le recouvrement des débiteurs, pour estimer la juste valeur des placements et autres instruments financiers, pour établir les durées de vie utile et l'amortissement connexe des immobilisations corporelles et pour estimer des provisions pour frais courus.

#### Instruments financiers

#### Évaluation des instruments financiers

Les instruments financiers sont des actifs ou des passifs financiers de l'Institut où, en général, l'Institut a le droit de recevoir de la trésorerie ou un autre actif financier d'une tierce partie ou l'Institut a l'obligation de payer comptant ou un autre actif financier à une autre partie.

L'Institut évalue initialement ses actifs et ses passifs financiers à la juste valeur, à l'exeption des transactions avec lien de dépendance qui sont évalués à la valeur d'échange.

L'Institut mesure par la suite ses actifs financiers et ses passifs financiers au coût amorti, à l'exception des placements qui sont cotés sur un marché actif, qui sont évalués à la juste valeur. Les variations de juste valeur sont comptabilisées en excès des recettes sur les charges.

Les actifs financiers et les passifs financiers évalués au coût amorti comprennent l'encaisse, les débiteurs, le billet à ordre à recevoir et les créditeurs et frais courus.

#### L'Institut canadien des urbanistes

# Notes to Financial Statements December 31, 2015

#### Notes complémentaires aux états financiers 31 décembre 2015

#### 2. Accounting Policies (continued)

#### Financial Instruments (continued)

#### **Impairment**

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down, if any, is recognized in excess of revenue over expenses. The previously recognized impairment loss may be reversed, to the extent of the improvement, directly or by adjusting the allowance account. The reversal may be recorded provided it is no greater than the amount that had been previously reported as a reduction in the asset and it does not exceed original cost. The amount of the reversal is recognized in excess of revenue over expenses.

#### Transaction costs

The Institute recognizes its transaction costs in excess of revenue over expenses in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

#### **Tangible Capital Assets**

Tangible capital assets are recorded at cost. Amortization is based on the estimated useful life of the asset and is provided on a declining balance basis as follows:

Computer equipment 50% Furniture and equipment 20% Leasehold

Improvements 3 years straight-line basis

Half of the above rates are used in the year of acquisition

#### 2. Principes Comptables (suite)

#### **Instruments financiers** (suite)

#### **Dépréciation**

Les actifs financiers évalués au coût sont soumis à des tests de dépréciation lorsqu'il existe des indications d'une perte de valeur. Le montant de la réduction de valeur, le cas échéant, est comptabilisé en excès des recettes sur les charges. La perte de valeur comptabilisée précédemment peut être inversée, dans la mesure de l'amélioration, directement ou par l'ajustement de la provision pour créances douteuses. Le renversement peut être comptabilisé à la condition qu'il ne soit pas supérieur au montant qui avait été précédemment rapporté comme une réduction de l'actif et qu'il ne dépasse pas le coût d'origine. Le montant de la reprise est comptabilisé en excès des recettes sur les charges.

#### Coûts de transaction

L'Institut comptabilise ses coûts de transaction qui excèdent les recettes sur les charges dans la période encourue. Toutefois, les instruments financiers qui ne seront pas ultérieurement évalués à leur juste valeur sont ajustés par les coûts de transaction directement attribuables à leur origine, leur émission ou leur hypothèse.

#### Immobilisations corporelles

Les immobilisations corporelles sont présentées au coût. L'amortissement est basé sur la durée de vie utile estimative des immobilisations. Il est calculé selon la méthode dégressive comme suit:

Équipement d'ordinateur 50% Immeuble et équipement 20% Améliorations

locatives 3 ans base linéaire

La moitié des taux ci-dessus sont utilisés dans l'année d'acquisition

#### L'Institut canadien des urbanistes

#### **Notes to Financial Statements**

# Notes complémentaires aux états financiers

**December 31, 2015** 

31 décembre 2015

#### 2. Accounting Policies (continued)

#### **Intangible Assets**

Intangible assets are recorded at cost. Amortization is based on the estimated useful life of the asset and is provided on a straight line basis as follows:

Institute website 5 years Member database 5 years

Half of the above rates are used in the year of acquisition

#### **Revenue Recognition**

The Institute follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership fees are recognized as revenue over the period to which they relate.

#### 2. Principes Comptables (suite)

#### Immobilisations incorporelles

Les immobilisations incorporelles sont présentées au coût. L'amortissement est basé sur la durée de vie utile estimative des immobilisations et est fourni sur une base linéaire comme suit:

Site de institute 5 ans Base de données de membres 5 ans

La moitié des taux ci-dessus sont utilisés dans l'année d'acquisition

#### **Constatation des recettes**

L'Institut applique la méthode du report pour comptabiliser les apports. Les apports sont constatés à titre de produits de l'exercice au cours duquel les charges connexes sont engagées. Les apports non-affectés sont constatés à titre de produits lorsqu'ils sont reçus ou à recevoir si le montant à recevoir peut faire l'objet d'une estimation raisonnable et que sa réception est raisonnablement assurée.

Les cotisations des membres sont reconnues comme des revenusau cours de la période à laquelle elles se rapportent.

#### 3. Investments

Investments consist of bank and provincial government bonds and equity mutual funds that are quoted in an active market, and measured at fair value.

#### 3. Investissements

Les investissements se composent d'obligations bancaires et provinciales et des fonds communs qui sont cotés sur un marché actif et évalués à leur juste valeur.

#### L'Institut canadien des urbanistes

#### **Notes to Financial Statements**

Notes complémentaires aux états financiers

**December 31, 2015** 

31 décembre 2015

#### 4. Promissory Note Receivable

note receivable due promissory from Professional Standards Board for the Planning Profession in Canada, has interest set annually on January 1st of each year, at the prevailing prime interest lending rate of the Bank of Montreal, plus 1%. compounded monthly on the last day of each month, based on the principal and accumulated interest then outstanding. This note shall be fully paid by August 31, 2017, by equal quarterly payments each in amount \$8,000 of commencing September 1, 2014 and ending no later than August 31, 2017. The promissory note receivable is secured by a signed security agreement.

#### 4. Billet à ordre à recevoir

Le billet à ordre du Conseil des normes professionnelles pour la profession d'urbaniste au Canada, a l'intérêt fixé annuellement le 1er janvier de chaque année, au taux d'intérêt préférentiel de prêt de la Banque de Montréal en vigueur, plus 1%, composé mensuellement, sur la base du capital et des intérêts accumulés alors en circulation. Ce billet doit être entièrement libéré avant le 31 août 2017 par versements trimestriels égaux chacun dans le montant de 8 000\$ à compter du 1er septembre 2014 et se terminant au plus tard le 31 août 2017. Le billet à ordre est fixé par un accord de sécurité signé.

#### 5. Tangible Capital Assets

#### 5. Immobilisations corporelles

_			2015			2014
_	Cost/ coût	Accumulated Amortization/ Amortis- sement cumulé	Net Book Value/ Valeur comptable nette	Cost/ coût	Accumulated Amortization/ Amortis- sement cumulé	Net Book Value Valeur comptable nette
Furniture and	\$	\$	\$	\$	\$	\$
equipment 43,992 Computer	43,992	37,850	6,142	43,992	36,314	7,678
equipment	20,691	16,306	4,385	20,691	11,920	8,771
Leasehold Improvemets	54,300	27,150	27,150	54,300	9,050	45,250
•	118,983	81,306	37,677	118,983	57,284	61,699
_						

Immeuble et équipement Équipement d'ordinateur Améliorations locatives

Additions for the year were as follows:

Les additions pour l'année ont été les suivants:

	2015	2014	
	\$	\$	
Computer equipment	-	5,147	Équipement d'ordinateur
Leasehold improvements	-	54,300	Améliorations locatives

#### L'Institut canadien des urbanistes

#### **Notes to Financial Statements**

#### Notes complémentaires aux états financiers

**December 31, 2015** 

Institute

website Member

31 décembre 2015

#### 6. Intangible Assets

#### 6. Immobilisations incorporelles

			2015			2014
	Cost/ coût	Accumulated Amortization/ Amortis- sement cumulé	Net Book Value/ Valeur comptable nette	Cost/ coût	Accumulated Amortization Amortis- sement cumulé	Net Book Value Valeur comptable nette
4144	\$	\$	\$	\$	\$	\$
stitute website ember	122,310	36,693	85,617	122,310	12,231	110,079
database	172,135	51,641	120,494	172,135	17,214	154,921
	294,445	88,334	206,111	294,445	29,445	265,000

Site de institute Base de données de membres

Additions for the year were as follows:

Les additions pour l'année ont été les suivants:

	2015	2014	
	\$	\$	
Institute website	-	90,614	Site de l'Institut
Member database	-	112,135	Base de données de membres

#### 7. Deferred Revenue

Deferred revenue represents membership fees received in the current period that are related to the subsequent period as well as government funding amounts received in the current period that are related to the subsequent period.

#### 7. Recettes reportées

Les revenus reportés représentent les cotisations des membres reçus dans la période actuelle qui sont liées à la période suivant ainsi que les montants de financement du gouvernement reçus dans la période actuelle qui sont liées à la période suivant.

2017

			2015			2014	_
		Project Contributions/ Contributions aux projets	Total	Memberships/ Cotisations des membres	Project Contributions/ Contributions aux projets	Total	
	\$	\$	\$	\$	\$	\$	
Balance, beginning of year Additions	f <b>302,829</b>	10,271	313,100	282,957	30,456	313,413	Solde au début de l'année
during the year Recognized	319,712	20,229	339,941	302,829	-	302,829	Ajouts pendant l'année
as revenue during the year	(302,829)	(23,172)	(326,001)	(282,957)	(20,185)	(303,142)	Reconnu comme des recettes au cours de l'année
Balance, end of year	319,712	7,328	327,040	302,829	10,271	313,100	Solde à la fin de l'année

2015

#### L'Institut canadien des urbanistes

#### **Notes to Financial Statements**

#### December 31, 2015 31 décembre 2015

### 8. Risks and Concentration

# The Institute is exposed to various risks through its financial instruments. The following analysis provides a measure of the Institute's risk exposure and concentrations as at December 31, 2015.

#### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Institute's main credit risks relate to its accounts receivable and promissory note receivable.

#### Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Institute is exposed to interest rate risk on its investments and promissory note receivable.

#### Liquidity risk

Liquidity risk relates to the risk that the Institute will encounter difficulty in meeting its obligations associated with financial liabilities. The Institute is exposed to this risk mainly in respect of its accounts payable and accrual liabilities and its ability to provide the activities related to its deferred revenue.

#### Changes in risk

There have been no significant changes in the organization's risk exposures from the 2014 fiscal year.

#### 8. Information à fournir concernant le capital

L'Institut est exposé à divers risques survenant de ses instruments financiers. L'analyse suivante fournit une mesure de l'exposition de l'Institut aux risques et de leurs concentrations au 31 décembre 2015.

Notes complémentaires aux états financiers

#### Risque de crédit

Le risque de crédit est le risque qu'un parti à un instrument financier cause une perte financière pour l'autre parti en échouant son obligation. Les risques principaux de crédit de l'Institut font parti à ses comptes débiteurs et billet à ordre à recevoir.

#### Risque de taux d'intérêt

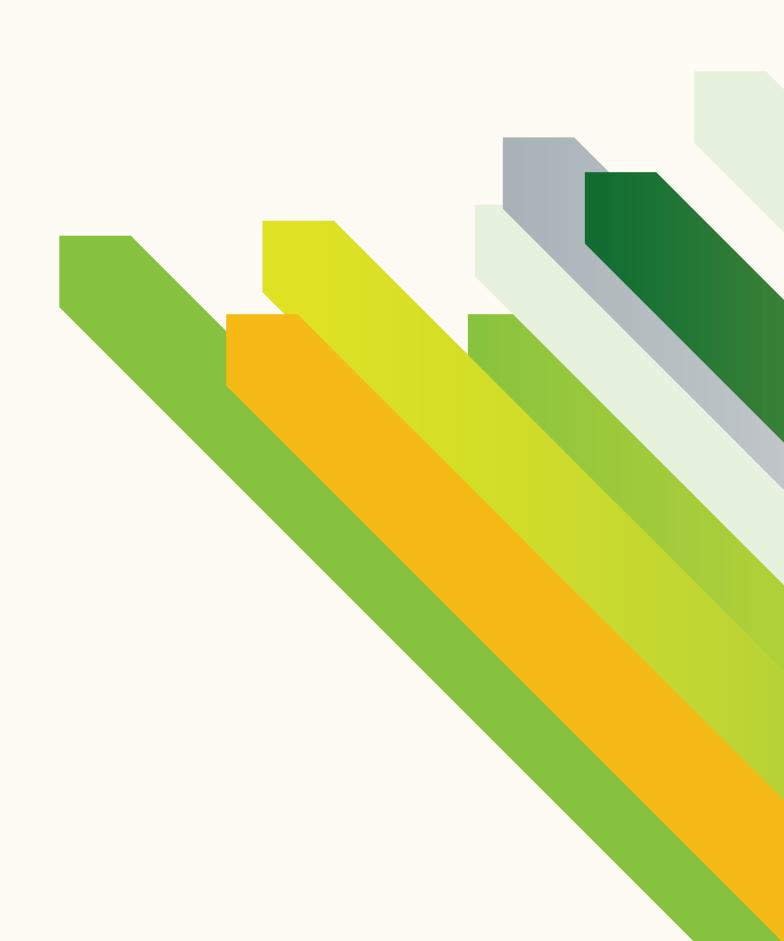
Le risque de taux d'intérêt est le risque que la juste valeur des flux de trésorerie futurs d'un instrument financier fluctuent en raison des variations des taux d'intérêt du marché. L'Institut est exposé au risque de taux d'intérêt sur ses placements et billet à ordre à recevoir.

#### Risque de liquidité

Le risque de liquidité correspond au risque que l'Institut éprouve des difficultés à honorer ses obligations liées à des passifs financiers. L'Institut est exposé à ce risque au respect de ses créditeurs et frais courus et son abilité de fournir les activités reliées à ses recettes reportées.

#### L'évolution du risque

Il n'avait aucun changement significatif à propos de les expositions du risque de l'organisation de l'exercice 2014.





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