



About Plan Canada

Plan Canada is the premier planning magazine in Canada and the official magazine of the Canadian Institute of Planners. It is published quarterly and features informative and beautifully presented articles on innovative projects and best practices in Canadian planning, as well as original research by practitioners and academics.

Article Selection

We invite submissions of short papers and research reviews, notes on practice, and book or film reviews. Articles submitted must be original and not published or submitted for publication in other media (including websites, electronic newsletters or other print publications). We favour articles with a strong policy framework and context, containing clear methodologies pertaining to studies and research, and providing critical reflection or lessons for planning practice. Authors can expect a three month time frame for initial review of submitted material and will be notified if their submission is rejected, accepted as is, or accepted conditionally with revisions. All submitted articles will be returned to authors, along with comments and advice regarding any revisions required to render it suitable for publication.

Author Guidelines

All articles should be submitted electronically to:

Christine Hanlon, Managing Editor, Kelman & Associates | 204.985.9711 | christine@kelman.ca

Word count: Article length should be 700-1,400 words (excluding graphics and tables). *Plan Canada* also welcomes research-based articles and will allow for extended content of between 1,500 and 3,000 words.

Content: The Editorial Board and the publisher ultimately determine all content for publication. They reserve the right to reject any submission and to edit all submissions for length and content (including the removal of inappropriate or inaccurate information).

Article summary: Submissions must be accompanied by a one paragraph summary not exceeding 100 words.

Author's biography: Authors will be identified by name in the byline, and a short (one or two-sentence) biography will be included at the end of the article indicating title, company or academic institution, credentials and professional affiliation as relevant to the subject of the article. Please submit this information with your article, also including an email address for reader correspondence.

Authors' responsibilities: Authors are responsible for the accuracy of all information, references and attributions contained in any submissions. References should be footnoted and appear in their complete form at the end of the article. Authors making submissions for publication in *Plan Canada* must attach a completed [Waiver Form for Authors](#). You must acknowledge your understanding of *Plan Canada's* [Official Language Policy](#) when making a submission.

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Sending Text Files: All text should be submitted as either a MAC or PC-compatible document. With the exception of suggested bold and italic formatting, do not apply complex formatting (columns, inserts, text boxes, headers etc.). Do not embed photos, tables, etc. in the article text; images should be sent as separate file attachments. Please name your file using the convention:

AuthorLastName_ShortTitle_Type_Date.doc (or .docx). Finally, be sure to include your name and contact information within the file itself, as it may become separated from the details of your submission.

Images: Authors are asked to submit images to accompany their articles, and to obtain clearances of copyright involving photos, graphics, tables, etc.; without confirmation of such permission, the image cannot be published. Confirmation of clearances and permissions must be submitted with the respective images. Photos and graphics should be submitted in TIFF, JPEG or EPS formats at a minimum resolution of 300 DPI in their largest possible sizes. Images taken from websites will not be accepted.

Review process: The Plan Canada Editorial Board reviews all articles submitted for publication. A member of the board will provide feedback directly to the authors.