

2018 Director Nominations & Elections Processes

*(Complete policies and procedures can be found in section 3.9 of
CIP's Governance Policies and Procedures Manual)*

1. The Nominations Subcommittee shall publish a call for nominees at least **48 days** prior to the next annual meeting of members.
2. During the nomination period, the Nominations Subcommittee will review candidates for eligibility and update the list of candidates on a regular basis. Nominations will be open for at least 30 days.
Nominations Deadline: June 1, 2018.
3. At least **30 days** prior to the next annual meeting of members the Nominating Committee will declare a slate of candidates for election as Directors using the names of the individuals responding to the call for candidates.
Director Candidates Announced: June 18, 2018
4. Voting members are sent their online voting packages and notice of the voting deadline which shall be **14 days** from the date the voting package is emailed to the voting members.
Online Voting Opens: June 27, 2018
Online Voting Closes: July 18, 2018
5. The votes shall be tallied and results announced at the annual general meeting for ratification by those voting members present at the meeting.
Election (AGM) Date: July 21, 2018